



**Waterford School District
Board of Education**

A G E N D A

Regular Meeting

December 19, 2024

6:30 PM

Town Hall Auditorium

Opening

Pledge of Allegiance

Roll Call

Approval of the Agenda

Student Holiday Performance

Recognition of the Waterford Senior Center

Public Comments on Action Items

Consent Agenda

- a. Minutes
 1. November 21, 2024, Regular Meeting
 2. December 5, 2024, COW Meeting/Closed Meeting A/B
 3. December 10, 2024, Special Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes/Appointments
- g. Reinstatement of Student F-24-25

Information Items

- a. District Controls
- b. Pierce Remodel and Field Replacement
- c. Mason Remodel
- d. Food Services Contract – Waterford Township Senior Center
- e. Tentative Agreement: Waterford Association of School Administrators (WASA)

New Business

- a. Superintendent's Recommendation
 1. Recommendation 36-24-25 Relative to Purchase Agreement: Hermana Property
 2. Recommendation 37-24-25 Relative to Administrative Appointment
 3. Recommendation 38-24-25 Relative to TA: WASA
- b. Consideration of Certain Purchases
 1. Recommendation 39-24-25 Relative to Contract Award: Fire Alarm – Kettering High School

Recognition of Members Josselyn and Sutherland

Public Comment on Non-Action Items

Board of Education Reports

Adjournment

Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the WSD website, www.waterford.k12.mi.us.



**Regular Meeting
November 21, 2024**

OPENING

The Regular Meeting of the Waterford Board of Education, held at the Waterford Township Hall, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Ristich at 6:33 p.m.

PLEDGE

The Board of Education led the Pledge of Allegiance.

ROLL CALL

Present: Members Ristich, Petrusha, Josselyn, Sutherland, Donohue, and Wagner
Absent: Member Torres
Others: Sandra Elka, Darin Holley, Nadine Milostan, Amy Dagenhardt, Steve Wolf, Jim Beaver, Sarah Davis, Susan File, Joe Humphrey, Elizabeth McGregor, Robin McGregor, Karen Kruppa, Rebecca Koslowski, Jessica Rolf, Kim Soncrainte, Tyler Soncrainte, Megan Roberts and others who did not register.

Member Josselyn was appointed Interim Secretary.

APPROVAL OF THE AGENDA

The agenda was approved with one amendment, moving recommendation 35-24-25 to follow Audience Comments on Action Items.

PRESENTATION OF FLAGS

Members of the 18th District Sons of The American Legion in Michigan have dedicated themselves to a patriotic cause since 2004 – placing an American flag in every school classroom in Oakland County. To date, they have placed over 1,000 U.S. flags. This evening, we are honored to welcome Mike Fitzgerald and team from District 18, Sons of the American Legion, to present WSD with 58 new flags for our classrooms.

PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on action items.

NEW BUSINESS

Recommendation 35-24-25 Relative to Administrative Appointment

Moved by Member Josselyn and supported by Member Wagner that the Board of Education approve the following administrative appointment:

Koslowski, Rebecca – Assistant Principal, Kettering High School
100% Administrator Contract Effective Date: December 16, 2024

Ayes: Members Wagner, Donohue, Josselyn, Petrusha, Sutherland, and Ristich
Nays: None
Motion carried. (6-0)

CONSENT AGENDA

- a. Minutes
 - 1. October 17, 2024, Regular Meeting
 - 2. October 21, 2024, Special Meeting
 - 3. October 22, 2024, Special Meeting A
 - 4. October 22, 2024, Special Meeting B
 - 5. October 28, 2024, Special Meeting A
 - 6. October 28, 2024, Special Meeting B
 - 7. November 7, 2024, COW Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes/Appointments

Seeing no objection, the consent agenda was approved as presented.

INFORMATION ITEMS

- a. External Audit Report

Yeo & Yeo CPAs and Business Consultants will present the 2023-2024 fiscal year Audited Financial Statements to the Board of Education. The Audited Financial Statements are public record. After the Board meeting, they will be available for review at the Kurzman Administrative Services Cray Campus, Office of the Assistant Superintendent of Business & Operations, and the District website.

- b. Unofficial Election Results



NEW BUSINESS

- a. Superintendent's Recommendations

- 1. Recommendation 32-24-25 Relative to 25-26 Schools of Choice Resolution

Moved by Member Josselyn and supported by Member Donohue that the Board of Education approve the 25-26 Schools of Choice Resolution.

WHEREAS, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district; and

WHEREAS, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

***WHEREAS**, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it*

***RESOLVED**, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2025-2026; and*

Ayes: Members Wagner, Donohue, Josselyn, Petrusha, Sutherland, and Ristich

Nays: None

Motion carried. (6-0)

2. Recommendation 33-24-25 Relative to Water Easement: Stepanski ECC

Moved by Member Josselyn and supported by Member Wagner that the Board of Education approve the water easement with Waterford Township for the Stepanski Early Childhood Center and authorize the Interim Superintendent to sign on the Board's behalf.

Ayes: Members Wagner, Donohue, Josselyn, Petrusha, Sutherland, and Ristich

Nays: None

Motion carried. (6-0)

3. Recommendation 34-24-25 Relative to ARP Interlocal Agreement

Moved by Member Josselyn and supported by Member Wagner that the Board of Education approve the ARP Interlocal Agreement with Oakland County for the infrastructure funds for the Senior Center and authorize the Interim Superintendent to sign on the Board's behalf.

Ayes: Members Wagner, Donohue, Josselyn, Petrusha, Sutherland, and Ristich

Nays: None

Motion carried. (6-0)

PUBLIC COMMENTS ON NON-ACTION ITEMS

There were no comments.

BOARD REPORTS

Member Donohue reported on the Drayton Plains Nature Center and the upcoming Tree Lighting at Waterford Township and discussed WSD's application to the OAA.

Member Ristich reminded the community to check out the upcoming holiday performances.

ADJOURNMENT

The Regular meeting was adjourned by President Ristich at 7:14 p.m.

:mr

Board Secretary



COMMITTEE OF THE WHOLE

December 5, 2024

OPENING

The Committee of the Whole (COW) meeting of the Waterford School District Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by Vice President Wagner at 6:31 p.m.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, Donohue, Wagner, Sutherland, Josselyn, and Torres
Absent: Member Ristich
Others: Darin Holley, Sarah Davis, Sandra Elka, Susan File, Nadine Milostan, Steve Wolf, Allison Sartorius, Shane Hynes, Kim Soncrainte, Mary Craite, Joe Humphrey, and Megan Roberts

APPROVAL OF THE AGENDA

The agenda was approved as printed.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

At 6:33 p.m., by roll call vote, the Board recessed to Closed Session in accordance of Section 8(h) of the Open Meetings Act.

Petrusha (Aye), Torres (Aye), Sutherland (Aye), Wagner (Aye), Josselyn (Aye), and Donohue (Aye)

The COW meeting was reconvened at 7:15 p.m.

DISCUSSION ITEMS

a. Business and Operations

1. Fire Alarm Bid, Kettering High School

District fire alarm systems were included in the 2020 Bond, approved by voters on August 4, 2020. Some of the minor work, such as panel upgrades for communication with the fire department, was paid for by the Section 97 Safety and Security grant. However, in the last few years, a rise in issues with the fire alarm system at Waterford Kettering High School prompted a review of the system.

The current system consists of several generations of equipment, which, due to numerous additions and renovations over the years, make diagnosis of issues more difficult. A replacement with an integrated system will reduce or eliminate the problems and make identifying and fixing them easier. The review recommended replacing the current system.

A recommendation for the bid award will be presented at the next regular meeting.

b. Teaching and Learning

1. Athletics

Steven Wolf, Assistant Superintendent of 6-Postsecondary, along with Allison Sartorius, Athletic Director and Shane Hynes, Assistant Athletic Director, presented an update to the Board of Education on efforts to increase student engagement in athletics. Specifically, the following topics were discussed:

- Athletic Director Restructure – August 2024
- WSD Youth Program Development & Engagement
- Application to OAA
- Data: HS student-athlete, team meetings, and survey
- Cross-program Promotion

CLOSED SESSION

At 8:16 p.m., by roll call vote, the Board recessed to Closed Session in accordance of Section 8(c) of the Open Meetings Act.

Petrusha (Aye), Torres (Aye), Sutherland (Aye), Wagner (Aye), Josselyn (Aye), and Donohue (Aye)

ADJOURNMENT

Vice President Wagner reconvened and adjourned the COW meeting at 8:42 p.m.

:mr

Board Secretary



**BOARD OF EDUCATION
MEETING MINUTES**

SPECIAL MEETING

MINUTES

December 10, 2024

OPENING

A Special Meeting of the Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, was called to order by President Ristich at 6:34 p.m.

PLEDGE

The audience joined the Board for the Pledge of Allegiance.

ROLL CALL

Present: Members Donohue, Josselyn, Wagner, Petrusha, Ristich, Sutherland, and Torres
Absent: None
Others: Kim Soncrainte, Tyler Soncrainte, and Megan Roberts

APPROVAL OF THE AGENDA

Seeing no objections, the agenda was approved as printed.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT SEARCH

Members of the Board discussed the unsuccessful contract negotiations with Dr. Thomas Ahart and options moving forward. By consensus, the Board of Education agreed to first reach out to Dr. Ahart to see if there is any further room for negotiations. If unsuccessful, the Board of Education will invite Mr. Wandrie to return for further discussion. If these steps are unsuccessful, we will move to begin a new search in the new year.

ADJOURNMENT

The Special Meeting was adjourned by President Ristich at 8:22 p.m.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	ACCOUNTS PAYABLE FOR NOVEMBER 2024

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of NOVEMBER 2024 as listed on pages 1-195, and the P-Card Account Statement listed on the last seven pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 3,898,569.34
Special Ed Center Program	14,978.03
Community Service Fund	25,451.50
Food Service Fund	412,641.94
Debt Service Fund	(1,723.73)
Capital Projects: 2020 Series II	1,711,304.75
Student Activity	111,782.60
TOTAL ACCOUNTS PAYABLE	<u>\$ 6,173,004.43</u>

2. PAYMENTS BY WIRE OR ACH:

11/1/2024	Edustaff Contracted Substitutes/Staff	163,946.74
11/4/2024	5/3 Bank Card Fees-Merchant	8.42
11/4/2024	Authnet Gateway Billing	30.50
11/5/2024	Food Service PayPal Payment Fees	25.00
11/12/2024	Office of Retirement Service Payroll 11-1-24	137,834.63
11/12/2024	Office of Retirement Service Payroll 11-1-24	850,795.39
11/12/2024	Arbiter Pay-Kettering HS	8,000.00
11/12/2024	Arbiter Pay-MOTT HS	8,000.00
11/12/2024	5/3 Bank Merchant ACH-MPS Billing	117.88
11/12/2024	5/3 Bank Food Service ACH-MPS Billing	62.45
11/12/2024	Food Service Magic Wrighter	34.95
11/15/2024	Edustaff Contracted Substitutes/Staff	205,207.21
11/25/2024	5/3 Bank Child Care Fees Enrolls	67.50
11/26/2024	5/3 Bank Purchasing Cards - October Expenses	21,961.74
11/27/2024	Office of Retirement Service Payroll 11-15-24	139,201.47
11/27/2024	Office of Retirement Service Payroll 11-15-24	876,515.88
11/27/2024	Office of Retirement Service Payroll 11-15-24	1,471,914.55
11/29/2024	Edustaff Contracted Substitutes/Staff	168,877.73

TOTAL WIRES OR ACH	<u>\$ 4,052,602.04</u>
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TOTAL DISBURSEMENTS November 2024	<u>\$ 10,225,606.47</u>
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S): Sandra Elka, Assistant Superintendent of Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Date of Board of Education Meeting: DECEMBER 19, 2024

**WATERFORD SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND
FOR THE THIRD MONTH NOVEMBER 2024**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 14,261,022	\$ 13,373,316	93.8%
OTHER	2,025,311	453,146	22.4%
TOTAL	16,286,333	13,826,462	84.9%
STATE			
MEMBERSHIP AID	52,301,250	15,135,982	28.9%
CATEGORICAL AID	35,023,799	10,135,887	28.9%
TOTAL	87,325,049	25,271,869	28.9%
FEDERAL	9,837,327	3,728,781	37.9%
INCOMING TRANSFER	7,556,786	3,148,661	41.7%
TOTAL REVENUE	\$ 121,005,495	\$ 45,975,773	38.0%

EXPENDITURES

INSTRUCTION:			
ELEMENTARY	12,504,229	3,855,995	30.8%
MIDDLE SCHOOL	4,477,784	1,435,017	32.0%
HIGH SCHOOL	7,201,843	2,172,871	30.2%
SUMMER SCHOOL	98,452	14,228	14.5%
EARLY CHILDHOOD	2,117,519	660,428	31.2%
SPECIAL ED	13,747,704	3,103,740	22.6%
COMP ED	2,981,698	729,413	24.5%
VOC ED	960,840	334,272	34.8%
TOTAL INSTRUCTION	44,090,069	12,305,964	27.9%
SUPPORT SERVICE:			
PUPIL SERVICE	11,068,436	2,481,309	22.4%
INSTR STAFF	2,390,628	986,874	41.3%
GENERAL ADM	1,224,644	629,471	51.4%
SCHOOL ADM	4,211,178	1,466,617	34.8%

BUSINESS	15,593,620	9,730,487	62.4%
CENTRAL	<u>28,560,103</u>	<u>13,435,661</u>	<u>47.0%</u>
TOTAL SUPPORT	63,048,609	28,730,419	45.6%
OTHER:			
ATHLETICS	1,827,182	615,327	33.7%
COMMUNITY SERVICE	58,852	4,225	7.2%
FEDERAL PROGRAMS	10,140,406	3,843,662	37.9%
DEBT	527,667		0.0%
INTERFUND TRANSFERS	<u>890,000</u>	<u>370,833</u>	<u>41.7%</u>
TOTAL OTHER	<u>13,444,107</u>	<u>4,834,047</u>	<u>36.0%</u>
TOTAL EXPENDITURES	\$ 120,582,785	\$ 45,870,430	38.0%
REV. OVER/(UNDER) EXP.	<u>\$ 422,710</u>	<u>\$ 105,342</u>	

**WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
DECEMBER 2024**

CONTRACT CHANGES/RESIGNATIONS

Brinkman, Tina – Special Education Paraprofessional (NAE)
Stepanski Early Childhood Center
Resignation Effective: November 4, 2024

Schmaltz, Lisa – Secretary (MESPA I)
Lifetracks
Resignation Effective: November 8, 2024

Awmiller, Shawna – Transportation Aide (MESPA III)
Transportation
Resignation Effective: November 15, 2024

Brown, Alonzo – Bus Driver (MESPA III)
Transportation
Resignation Effective: November 15, 2024

Pearson, William – Transportation Aide (MESPA III)
Transportation
Resignation Effective: November 15, 2024

Perdue, Donyael – Secretary (MESPA I)
Schoolcraft Elementary School
Resignation Effective: November 15, 2024

Gordon, Joshua – Behavior Support Specialist (NAE)
Kurzman-Crary Administration Building
Resignation Effective: November 22, 2024

Kelley, Shyanne – Building Support (NAE)
Cooley Elementary School
Resignation Effective: November 26, 2024

CONTRACT CHANGES/APPOINTMENTS

Wilton, Sean – Bus Driver Substitute (NAE)
Transportation
Effective Date: November 1, 2024

Galarneau, Debra – Transportation Aide (MESPA III)
Transportation
Effective Date: November 6, 2024

Kuchon, Jamie – Building Support (NAE)
Schoolcraft Elementary School
Effective Date: November 6, 2024

Burgines, Deajanae – Behavior Support Specialist (NAE)
Kurzman-Crary Administration Building
Effective Date: November 11, 2024

Colling, Cornelia – Special Education Paraprofessional (NAE)
Mott High School
Effective Date: November 11, 2024

Hall, Trinady – Special Education Paraprofessional (NAE)
Mott High School
Effective Date: November 11, 2024

Hill, Kristina – Building Support (NAE)
Knudsen Elementary School
Effective Date: November 11, 2024

Lauinger, Danica – GSRP Associate Teacher (NAE)
Stepanski Early Childhood Center
Effective Date: November 11, 2024

Baldwin, Jasmine – GSRP Teacher (NAE)
Stepanski Early Childhood Center
Effective Date: November 13, 2024

Buck, Maranda – Child Care Assistant (NAE)
Riverside Elementary School
Effective Date: November 14, 2024

Crabtree, Lucy – Student Worker – Child Care Assistant (NAE)
Stepanski Early Childhood Center
Effective Date: November 15, 2024

Durbin, Erin – Secretary (MESPA I)
Schoolcraft Elementary School
Effective Date: November 15, 2024

Helton, Brian – Bus Driver Substitute (NAE)
Transportation
Effective Date: November 22, 2024

Rodriguez, Kristin – Food Service Assistant (MESPA III)
Mason Middle School
Effective Date: November 19, 2024

CONSENT

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Consent Agenda
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Jennings, Sarah – Teacher
Location: Kettering High School
Resignation
Effective: December 20, 2024

Resource Person(s): Susan K. File, Executive Director of Human Resources
Date of Board of Education Meeting: December 19, 2024

CONSENT

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Consent Agenda
TOPIC:	Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2024-2025 school year:

Carr, Anya - Teacher *Replacing: Shannon Nevins*
 Location: Mason Middle School
 Effective: December 9, 2024
 Probationary Contract

Conway, Cullen - Teacher *Replacing: Peter Scott*
 Location: Mason Middle School
 Effective: December 2, 2024
 Probationary Contract

Foster, Evan – Special Education Teacher *Replacing: Connor Zack*
 Location: Mason Middle School
 Effective: December 2, 2024
 Probationary Contract

Mattson, Bria – Teacher *Replacing: Sara Zielinski (xfer)*
 Location: Pierce Middle School
 Effective: January 6, 2025
 Probationary Contract

Poole, Aafrika – Teacher *Replacing: Jill Halling*
 Location: Mott High School
 Effective: January 6, 2025
 Probationary Contract

Saldana, Julia – Teacher *Replacing: Brenda Grijalva*
 Location: Multiple Elementary Schools
 Effective: December 2, 2024
 Probationary Contract

Smith, Tiffany – Teacher *Replacing: TBD*
 Location: Cooley Elementary School
 Effective: December 9, 2024
 Probationary Contract

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: December 19, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Consent Agenda

TOPIC: Reinstatement of Student F-24-25

In keeping with Michigan law, a committee consisting of school board members, a school administrator, teacher and parent of a pupil in the district reviewed a petition for the reinstatement of Student F-24-25, who was previously expelled by the Waterford School District. After reviewing all facts and information in the matter and considering applicable State law, it is recommended that the Board of Education reinstate Student F-24-25, with conditions.

Resource Person(s): Steven Wolf, Assistant Superintendent 6-Postsecondary

Date of Board of Education Meeting: December 19, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (a)
TOPIC:	District Wide Controls Bid

The 2020 Bond, approved by voters on August 4, 2020, included replacing the district’s HVAC (Heating, Ventilation, and Air Conditioning) controls.

The controls for HVAC equipment transmit information from the equipment to the management system so that the equipment can be monitored and controlled remotely.

The bid includes replacing the JACE (Java Application Control Engine) panels at the following schools/buildings: Cooley, Grayson, Haviland, Houghton, Knudsen, Riverside, and Schoolcraft Elementary Schools, Central Warehouse, Covert Center, Crary Campus, Lutes, and Kingsley-Montgomery School. The other district buildings have had their controls replaced in recent years.

In addition, the controls for the fume hoods at the high school science classrooms are being replaced. The fume hoods exhaust unwanted gases, fumes, and vapors in an enclosed space so students can conduct experiments in a safe environment. Originally installed as part of the 2000 addition, the recent upgrades in the HVAC equipment at the high schools involved a transition from pneumatic to electrical controls, requiring an update in the controls for the fume hoods.

A recommendation for the bid will be presented at the next regular Board meeting.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Sidney Tippett, Director of Maintenance and Operations

Date of Board of Education Meeting: December 19, 2024



BP 25-01 District Wide Mechanical Controls Upgrades

Bid Tabulation 11/19/2024		
Bid Category	Contractor	Base Bid
22: 0000: Controls	Metro Controls Inc.	\$283,980.00

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (b)
TOPIC:	Waterford Pierce Middle School Remodel and Field Replacment

The 2020 Bond, approved by voters on August 4, 2020, included remodeling the middle school gymnasiums and the Waterford Pierce Middle School football field. Several items were identified for replacement or upgrades with the architects, the principal, and the athletic director.

In the auxiliary gym, the floor will be replaced, the space painted, new basketball backboards will be added, and windows will be added for natural light. In the competition gym, the floor will be refinished or replaced (depending on bids); the backboards will be moved to allow for two half courts and the bleachers will be replaced.

In the main entrance corridor, the ceiling will be replaced and new lighting added.

A new synthetic turf field will be installed, with new goalposts and a scoreboard. The track will be replaced, and the lanes expanded from 36" to 42". The fence line will be replaced, and new concrete walks for access to the visitors' bleachers will be added.

A recommendation for the bid award will be presented at the next regular Board meeting.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Sidney Tippett, Director of Maintenance and Operations

Date of Board of Education Meeting: December 19, 2024



BP 25-04 Pierce Renovations & Track

12/13/24 Bid Tabulation						
Bid Category	Contractor	Base Bid	Alternate #1: Pierce Auxiliary Gym: Provide and install (2) exterior windows.	Alternate #2: Pierce Main Gym: Refinish existing gym wood floor.	Alternate #3: Mason Provide and install weather track surface over existing track	Alternate #4: Pierce - Provide and install weather track surface over existing track
02 4113: Selective Demolition	Blue Star, Inc.	\$97,900.00	N/A	N/A	N/A	N/A
	Reese Contracting, Inc.	\$159,900.00	N/A	N/A	N/A	N/A
09 0000: Flooring	Omega Floors	\$101,250.00	N/A	N/A	N/A	N/A
	Shock Brothers Floorcovering, Inc.	\$108,550.00	N/A	N/A	N/A	N/A
	Continental Contracting Co., LLC	\$112,665.00	N/A	N/A	N/A	N/A
09 6400: Gym Wood Flooring	Foster Specialty Floors	\$116,500.00	N/A	\$28,600.00	N/A	N/A
09 9100: Painting	Laci Painting LLC	\$38,000.00	N/A	N/A	N/A	N/A
	AmMex Painting Inc.	\$42,500.00	N/A	N/A	N/A	N/A
	EMU GLOBAL SERVICES LLC	\$51,464.00	N/A	N/A	N/A	N/A
	Seven Brothers Painting	\$54,650.00	N/A	N/A	N/A	N/A
	GV Painting LLC	\$56,750.00	N/A	N/A	N/A	N/A
	Continental Contracting Co., LLC	\$67,500.00	N/A	N/A	N/A	N/A
11 6840: Synthetic Turf	Shaw Integrated and Turf Solutions Inc	\$460,339.00	N/A	N/A	N/A	N/A
	Astroturf Great Lakes	\$469,486.00	N/A	N/A	N/A	N/A
	A-Turf, Inc.	\$494,800.00	N/A	N/A	N/A	N/A
12 7600.1: Bleachers	Interkal Inc.	\$49,019.00	N/A	N/A	N/A	N/A
	Irwin Seating Company	\$55,579.13	N/A	N/A	N/A	N/A
26 0000: Electrical	Doublejack Electric Company	\$232,875.00	N/A	N/A	N/A	N/A
	Amcomm Telecommunications Inc.	\$255,000.00	N/A	N/A	N/A	N/A
30 0000: Architecture	LMS Construction	\$492,098.59	\$106,000.00	N/A	N/A	N/A
	City Contracting Services	\$513,000.00	\$70,000.00	N/A	N/A	N/A
	Spartan Construction Group	\$536,000.00	\$86,000.00	N/A	N/A	N/A
	KM Construction, LLC	\$609,000.00	\$25,000.00	N/A	N/A	N/A
	E&L Construction Group	\$1,104,000.00	\$49,350.00	N/A	N/A	N/A
31 0000: Site Work	Simone Construction Services	\$1,395,800.00	N/A	N/A	\$142,000.00	\$135,000.00
	Cortis Brothers Trucking & Excavating	\$1,468,000.00	N/A	N/A	\$128,400.00	\$121,900.00

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (c)
TOPIC:	Waterford Mason Middle School Remodel

The 2020 Bond, approved by voters on August 4, 2020, included remodeling the middle school gymnasiums. Several items were identified for replacement or upgrades with the architects, the principal, and the athletic director.

In the main gym, the floor will be refinished or replaced (depending on bids), restriped to adjust the main court length, flooring added to the mezzanine area, the home bleachers replaced, and the lighting replaced.

In the building, the media center and the teachers' lounge will get new flooring/carpet, and a corridor section will be captured for a student space

A recommendation for the bid award will be presented at the next regular Board meeting.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Sidney Tippett, Director of Maintenance and Operations

Date of Board of Education Meeting: December 19, 2024



BP 25-04 Mason Renovations

12/13/24 Bid Tabulation			
Bid Category	Contractor	Base Bid	Alternate #1: Main Gym - Refinish existing gym wood floor.
02 4113: Selective Demolition	Blue Star, Inc.	\$74,900.00	N/A
	Sterling Millwork, Inc.	\$76,679.00	N/A
	Reese Contracting, Inc.	\$129,500.00	N/A
09 0000: Flooring	Omega Floors	\$52,900.00	N/A
	Shock Brothers Floorcovering, Inc.	\$62,550.00	N/A
	Continental Contracting Co., LLC	\$66,990.00	N/A
09 6400: Gym Wood Flooring	Foster Specialty Floors	\$142,800.00	\$32,000.00
09 9100: Painting	Laci Painting LLC	\$26,000.00	N/A
	R&G Painting Home Improvement LLC	\$39,000.00	N/A
	EMU GLOBAL SERVICES LLC	\$45,216.00	N/A
	AmMex Painting Inc.	\$47,500.00	N/A
	GV Painting LLC	\$49,500.00	N/A
	Seven Brothers Painting	\$54,500.00	N/A
	Continental Contracting Co., LLC	\$75,700.00	N/A
12 7600.1: Bleachers	Gemstone Painting LLC	\$78,200.00	N/A
	Interkal Inc.	\$48,166.00	N/A
	Irwin Seating Company	\$54,316.21	N/A
26 0000: Electrical	Amcomm Telecommunications Inc.	\$195,000.00	N/A
	Doublejack Electric Company	\$195,250.00	N/A
	Metro Electric Engineering Technologies	\$267,000.00	N/A
30 0000: Architecture	LMS Construction	\$157,694.72	N/A
	City Contracting Services	\$171,000.00	N/A
	E&L Construction Group	\$180,900.00	N/A
	KM Construction, LLC	\$214,500.00	N/A
	Spartan Construction Group	\$347,000.00	N/A

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (d)
TOPIC:	Food Service Contract with Waterford Township Senior Center

As of January 1, 2025, the Senior Center located at the Leggett building will be overseen by the Waterford Township. The District has provided food service for the Senior Center’s congregate meals and their Meals on Wheels programs for many years.

No contract was needed for the service provided when the Senior Center was part of the District. The Township has requested a contract to formalize the expectations for the service.

The District will provide staff and food, and the Township’s Senior Center will provide a kitchen and equipment to prepare the food. The District’s Food Service Department will be reimbursed on a per-meal basis from grants and donations received by the Senior Center for those purposes. The reimbursement rate in the contract intends to covers the costs incurred by the District.

The contract dates are January 1, 2025, to September 30, 2026. The ending date corresponds with the grant date for the Senior Center’s nutrition programs.

The attached contract has been reviewed by the District’s and Township’s attorneys and the departments. At the next regular meeting, the Board will be asked to approve the contract and have the Assistant Superintendent of Business & Operations sign on behalf of the Board.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Erin Asdell, Supervisor, Senior Center
Donielle Fidler, Supervisor, Senior Center Nutrition Programs

Date of Board of Education Meeting: December 19, 2024

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (e)
TOPIC:	Tentative Agreement: Waterford Association of School Administrators

Susan File, Executive Director of Human Resources, will provide an update on the proposed tentative agreement with the Waterford Association of School Administrators (WASA). A recommendation to approve the tentative agreement will be presented under New Business.

Resource Persons: Susan File, Executive Director, Human Resources

Date of Board of Education Meeting: December 19, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a(1) Superintendent's Recommendation 36-24-25
TOPIC:	Sale of Hermana Road Property

It is recommended that the Board approved the attached purchase agreement to sell the District's "Hermana Road" vacant property to PH Homes Inc in the amount of \$675,000. It is also recommended that the Board approved the Interim Superintendent to sign the agreement.

The Hermana Road property, located by Lachaven Road and Greer Road, is approximately 12 acres of vacant property listed on the District's Surplus Property list for sale.

PH Homes Inc, is a home developer, whose intent is to purchase the property to build homes.

The purchase agreement details timelines for certain work to be done; if the timelines are not met the District can cancel the agreement. If the timelines are met, the District will sell the property to the buyer for the agreed price.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations

Date of Board of Education Meeting: December 19, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business a (2) Superintendent's Recommendation 37-24-25
TOPIC:	Administrative Appointment

It is recommended that the Board of Education approve the following administrative appointment:

Hildebrandt, Karen – Assistant Superintendent of Business and Operations
Location: Crary Administration Building
100% Administrator Contract
Effective Date: January 20, 2024

Resource Persons: Susan File, Executive Director, Human Resources
Date of Board of Education Meeting: December 19, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business a (3) Superintendent's Recommendation 38-24-25
TOPIC:	Waterford Association of School Administrators (WASA)

It is recommended that the Board of Education approve the tentative agreement with the Waterford Association of School Administrators (WASA) as agreed to by its membership on December 19, 2024, for the 2024-2025 school year.

Resource Persons: Darin Holley, Interim Superintendent

Date of Board of Education Meeting: December 19, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: NEW BUSINESS b (1)
Superintendent's Recommendation 39-24-25

TOPIC: Waterford Kettering Fire Alarm Bid

It is recommended that the Board approve the award of bid for the replacement of the fire alarm system at Waterford Kettering High School to Gemini Electric Company Inc in the amount of \$687,117.

Funds for this project will come from the 2020 Bond.

Bid Tabulation		
Bid Category	Contractor	Base Bid
28 4600: Fire Alarm	Gemini Electric Company Inc	\$687,117.00
28 4600: Fire Alarm	Great Lake Power & Lighting Inc	\$887,000.00

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Sidney Tippett, Director of Maintenance and Operations

Date of Board of Education Meeting: December 19, 2024