



**Waterford School District
Board of Education**

A G E N D A

Regular Meeting

November 21, 2024

6:30 PM

Town Hall Auditorium

Opening

Pledge of Allegiance

Roll Call

Approval of the Agenda

Presentation of Flags from the American Legion

Public Comments on Action Items

Consent Agenda

- a. Minutes
 1. October 17, 2024, Regular Meeting
 2. October 21, 2024, Special Meeting
 3. October 22, 2024, Special Meeting A
 4. October 22, 2024, Special Meeting B
 5. October 28, 2024, Special Meeting A
 6. October 28, 2024, Special Meeting B
 7. November 7, 2024, COW Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes/Appointments

Information Items

- a. External Audit Report
- b. Election Results

New Business

- a. Superintendent's Recommendation
 1. Recommendation 32-24-25 Relative to Resolution: 2025-2026 Schools of Choice
 2. Recommendation 33-24-25 Relative to Water Easement: Stepanski Early Childhood Center
 3. Recommendation 34-24-25 Relative to ARP Interlocal Agreement
 4. Recommendation 35-24-25 Relative to Administrative Appointment

Public Comment on Non-Action Items

Board of Education Reports

Adjournment

Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the WSD website, www.waterford.k12.mi.us.



COMMITTEE OF THE WHOLE

September 5, 2024

OPENING

The Committee of the Whole (COW) Meeting of the Waterford School District Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by President Ristich at 6:38 p.m.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Ristich, Donohue, Wagner, Sutherland, Petrusha, Josselyn, and Torres

Absent: None

Others: Darin Holley, Sarah Davis, Sandra Elka, Susan File, Nadine Milostan, Jim Beaver, Steve Wolf, Mary Craite, Joseph Humphry, Cheryl Campbell, Robin McGregor, Elizabeth McGregor, and Megan Roberts

APPROVAL OF THE AGENDA

The agenda was approved as printed.

PUBLIC COMMENTS

There were no public comments.

DISCUSSION ITEMS

a. Safety & Security

James Beaver, Director of Safety, Security, & Health, shared an update for discussion on safety and security in our schools. In 2022, SEC conducted a district-wide security assessment, providing a comprehensive physical site assessment of all buildings. Additionally, building administration and security were interviewed and policies were reviewed and revised.

During the 2023-2024 school year, ALICE training was completed for all new teacher hires and Behavioral Assessment training occurred. Critical incident mapping was completed and a number of cameras were installed and/or repaired. The District implemented a software contract for ALICE and Safe Schools training is ongoing. We also completed Cyberforce testing and action has been taken to address issues identified in the report.

Training:

- Behavioral Threat Assessment & Management (BTAM) training continues and on September 25, for 20 staff, including administration, counselors, social workers, psychologist, Police Liaison and School Safety Coordinators.
- Since school started, approximately 55% of staff have completed ALICE training on Navigate 360
- Over 60% have completed Safe Schools training, which includes the following courses:
 - Title IX Compliance
 - Cyber Security Overview
 - Bullying: Recognition & Response
 - Child Abuse: Mandatory Reporting
 - Seclusion & Restraint Awareness
 - Blood-borne Pathogen Exposure Prevention

Procedures:

- The Emergency Operations Plan has been updated and an electronic document will be available for staff online.
- Emergency Evacuation Binds will be in all classrooms to ensure continuity through the district and an instructional video will be shared with staff.
- The first lockdown drill will be completed by all schools by September 6, 2024.
- Kelsey Little, BSN RN, HealthBar, is serving as our new School Nurse Consultant.
- We have a new Police Liaison Officer at Mott High School

Equipment:

- Cameras (Mott, Schoolcraft, Riverside and Buses)
- PA Assessment
- Security Window Film

b. Goals

President Ristich facilitated a discussion with the new Cabinet team surrounding the 2024 Superintendent Evaluation Goals:

- Increase academic achievement, demonstrated by growth on NWEA.
- Strengthen and align curriculum, demonstrated by progress on the dashboard.
- Increase student engagement in athletics and performing arts.
- School counselors will increase engagement with students in order to develop and support both educational opportunities and social/emotional growth.

Although the budget and structural deficit is not identified as a goal for 2024, it will remain a focus for the administrative team, along with attracting retaining students. It was also noted that we need to identify and address the opportunity for free community college.

CLOSED SESSION

By Roll Call Vote, the Board recessed to Closed Session at 7:45 p.m. in accordance with Section 8(c) of the Open Meetings Act, to discuss bargaining strategy.

Roll Call Vote: Torres (Yes), Petrusha (Yes), Sutherland (Yes), Ristich (Yes), Donohue (Yes), Wagner (Yes), and Josselyn (Yes)

RECONVENE

The COW meeting was reconvened at 9:19 p.m.

Moved by Member Wagner and supported by Member Josselyn to amend the agenda to add recommendation 19-24-25 relative to Stepanski Early Childhood Center Child Care wages for board action.

Moved by President Ristich and supported by Member Donohue that the Board of Education approve recommendation 19-24-25 relative to Stepanski Early Childhood Center Child Care wages as follows:

- Increase Coordinator and Assistant wages by \$2.00/hour to be competitive with surrounding public and private child care centers
- Increase Coordinator wages from \$19.15/hr to \$21.15/hr on top step
- Increase Assistant wages from \$16.25/hr to \$18.25/hr on the top step
- Revenue from increasing child care enrollment to 80 students will cover the increase in proposed staff and wages
- Staffing will be scheduled based on the number of students attending and hours of usage monthly

Ayes: Members Petrusha, Torres, Ristich, Sutherland, Wagner, Donohue and Josselyn

Nays: None

Motion carried. (7-0)

ADJOURNMENT

President Ristich adjourned the COW meeting at 9:22 p.m.



**BOARD OF EDUCATION
MEETING MINUTES**

SPECIAL MEETING

MINUTES

October 21, 2024

OPENING

A Special Meeting of the Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, was called to order by President Ristich at 6:02 p.m.

PLEDGE

The audience joined the Board for the Pledge of Allegiance.

ROLL CALL

Present: Members Donohue, Josselyn, Wagner, Petrusha, Ristich, Sutherland, and Torres
Absent: None
Others: Jay Bennett, Michele Wareck, Andrea Bratton, Robin McGregor, Elizabeth
McGregor, Anne Kruse, Mary Craite, Vanessa Marks, Sarah Yates, and Megan
Roberts

APPROVAL OF THE AGENDA

Seeing no objections, the agenda was approved as printed.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT CANDIDATE INTERVIEWS

6:00 p.m. Matt Wandrie, Ed.S.

7:00 p.m. Catherine Kochanski, MAT

ADJOURNMENT

The Special Meeting was adjourned by President Ristich at 8:04 p.m.

:mr

Board Secretary



**BOARD OF EDUCATION
MEETING MINUTES**

SPECIAL MEETING A

MINUTES

October 22, 2024

OPENING

A Special Meeting of the Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, was called to order by President Ristich at 6:04 p.m.

PLEDGE

The audience joined the Board for the Pledge of Allegiance.

ROLL CALL

Present: Members Donohue, Josselyn, Wagner, Petrusha, Ristich, Sutherland, and Torres
Absent: None
Others: Jay Bennett, Robin McGregor, Elizabeth McGregor, Andrea Bratton, and Megan Roberts

APPROVAL OF THE AGENDA

Seeing no objections, the agenda was approved as printed.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT CANDIDATE INTERVIEWS

6:00 p.m. Todd Bidlack

7:00 p.m. Thomas Ahart

ADJOURNMENT

The Special Meeting was adjourned by President Ristich at 8:12 p.m.

:mr

Board Secretary



**BOARD OF EDUCATION
MEETING MINUTES**

SPECIAL MEETING B

MINUTES

October 22, 2024

OPENING

A Special Meeting of the Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, was called to order by President Ristich at 8:26 p.m.

PLEDGE

The audience joined the Board for the Pledge of Allegiance.

ROLL CALL

Present: Members Donohue, Josselyn, Wagner, Petrusha, Ristich, Sutherland, and Torres
Absent: None
Others: Jay Bennett, and Megan Roberts

APPROVAL OF THE AGENDA

Seeing no objections, the agenda was approved as printed.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT SEARCH

Members of the Board discussed the candidates, including likes and wonders, and potential next steps.

Moved by Member Donohue and supported by Member Josselyn that the Board of Education invite Matt Wandrie and Thomas Ahart to return for 2nd round interviews.

Ayes: Members Petrusha, Sutherland, Ristich, Wagner, Josselyn, and Donohue
Nays: Member Torres
Motion carried. (6-1)

Background checks came back clear for both candidates. The interviews will include a brief presentation – not for content, but for presentation. Jay and Megan will work together to schedule a tour and open house prior to interviews on Monday, October 28. The Board agreed to a \$1,500 cap for reimbursement for travel expenses related to the interview for the out of state candidate.

ADJOURNMENT

The Special Meeting was adjourned by President Ristich at 10:44 p.m.



**BOARD OF EDUCATION
MEETING MINUTES**

SPECIAL MEETING A

MINUTES

October 28, 2024

OPENING

A Special Meeting of the Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, was called to order by President Ristich at 6:06 p.m.

PLEDGE

The audience joined the Board for the Pledge of Allegiance.

ROLL CALL

Present: Members Donohue, Josselyn, Wagner, Petrusha, Ristich, Sutherland, and Torres
Absent: None
Others: Jay Bennett, Allison Farah, Demaris Farah, Elizabeth McGregor, Daniel Lake, Jennifer Garling, Anne Kruse, Andrea Bratton, Tracy Herman, Heather Keto, Kelly Brien, Darin Holley, Steve Wolf, Susan File, Nadine Milostan, Sandra Elka, Jim Beaver, and Megan Roberts

APPROVAL OF THE AGENDA

Seeing no objections, the agenda was approved as printed.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT CANDIDATE INTERVIEWS

6:00 p.m. Matt Wandrie, Ed.S.

7:15 p.m. Thomas Ahart, Ed.D.

ADJOURNMENT

The Special Meeting was adjourned by President Ristich at 8:18 p.m.

:mr

Board Secretary



**BOARD OF EDUCATION
MEETING MINUTES**

SPECIAL MEETING B

MINUTES

October 28, 2024

OPENING

A Special Meeting of the Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, was called to order by President Ristich at 8:59 p.m.

PLEDGE

The audience joined the Board for the Pledge of Allegiance.

ROLL CALL

Present: Members Donohue, Josselyn, Wagner, Petrusha, Ristich, Sutherland, and Torres
Absent: None
Others: Jay Bennett, Elizabeth Kutchev, Sandra Elka, Mary Craite, Susan File, Elizabeth McGregor, Nadine Milostan, and Megan Roberts

APPROVAL OF THE AGENDA

Seeing no objections, the agenda was approved as printed.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT SEARCH

Members of the Board discussed the final candidates and next steps.

Moved by Member Donohue and supported by Member Sutherland that the Board of Education enter into contract negotiations with Dr. Thomas Ahart.

Roll Call Vote

Torres (Aye), Petrusha (Nay), Sutherland (Aye), Ristich (Aye), Wagner (Aye), Josselyn (Nay), and Donohue (Aye)

ADJOURNMENT

The Special Meeting was adjourned by President Ristich at 9:35 p.m.

:mr

Board Secretary



COMMITTEE OF THE WHOLE

November 7, 2024

OPENING

The Committee of the Whole (COW) meeting of the Waterford School District Board of Education, held at the Kurzman Administration Services – Cray Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by President Ristich at 6:33 p.m.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Ristich, Donohue, Wagner, Sutherland, Josselyn, and Torres
Absent: Member Petrusha
Others: Darin Holley, Sarah Davis, Sandra Elka, Amy Dagenhardt, Steve Wolf, Joe Humphry, Mary Craite, Robin McGregor, and Elizabeth McGregor

APPROVAL OF THE AGENDA

The agenda was approved as printed.

PUBLIC COMMENTS

There were no public comments.

DISCUSSION ITEMS

a. Business and Operations

1. Senior Center

Sandra Elka, Assistant Superintendent of Business and Operations, presented information on the transition of the Waterford Senior Center operation from Waterford School District to Waterford Township.

An amendment to the Agreement for Local Fiscal Recovery Fund Distribution with Oakland County is required and a recommendation will be presented for Board action on November 21.

2. Facilities Update: Lutes Campus

Sandra Elka, Assistant Superintendent of Business and Operations, presented information for discussion relative to the Lutes Campus, which is currently leased to New Gateway. Total current and expected expenses were reviewed. An annual roof inspection is in progress; additional expenses are possible. Options for the property include:

- Extend the lease
- End the lease and demolish the building
- Sell the building to New Gateway

Board consensus through the discussion indicated there was not adequate support to extend the lease.

3. 24-25 Budget, 31aa and ESSER

Sandra Elka, Assistant Superintendent of Business and Operations, and Amy Dagenhardt, Director of Finance and Budget, provided updates as it relates to the revised budget since the last update on October 3. HB5803, signed by the Governor, makes the rate decrease recurring in FY25/26. Additionally, there is an increase from budget net of declining enrollment categorical of \$0.1M. HB5303 increased funding, \$0.4M funds available in the spring of 2025. The ESSER III update was also provided. As of September 30, 2024, all funds have been spent. In addition, the 23/24 31aa funds have been fully allocated to mental health, permanent building guest teachers, school safety and other school safety services and products, such as Navigate 360 and Unity bus cameras.

ADJOURNMENT

President Ristich adjourned the COW meeting at 7:50 p.m.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	ACCOUNTS PAYABLE FOR OCTOBER 2024

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of October 2024 as listed on pages 1-266, and the P-Card Account Statement listed on the last six pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$	1,920,749.61
Special Ed Center Program		24,106.52
Community Service Fund		60,916.68
Food Service Fund		440,303.14
Debt Service Fund		-
Capital Projects: 2016 Series IV		-
Capital Projects: 2020 Series I		-
Capital Projects: 2020 Series II		2,835,788.59
Student Activity		86,535.28
TOTAL ACCOUNTS PAYABLE	\$	<u>5,368,399.82</u>

2. PAYMENTS BY WIRE OR ACH:

10/2/2024	5/3 Bank Card Fees-Merchant	3.45
10/2/2024	Authnet Gateway Billing	30.70
10/3/2024	Food Service PayPal Payment Fees	25.00
10/3/2024	Office of Retirement Service Payroll 9/20/2024	138,733.97
10/3/2024	Office of Retirement Service Payroll 9/20/2024	842,227.17
10/3/2024	Arbiter Pay-Kettering HS	8,000.00
10/4/2024	Edustaff Contracted Substitutes/Staff	144,453.09
10/8/2024	Edustaff Contracted Substitutes/Staff	177.90
10/9/2024	5/3 Bank Merchant ACH-MPS Billing	172.74
10/9/2024	5/3 Bank Food Service ACH-MPS Billing	62.45
10/10/2024	Food Service Magic Wrighter	34.95
10/15/2024	Office of Retirement Service Payroll 10/4/2024	141,107.33
10/15/2024	Office of Retirement Service Payroll 10/4/2024	859,576.72
10/16/2024	5/3 Bank Child Care Fees Enrollsy	327.50
10/18/2024	Edustaff Contracted Substitutes/Staff	148,284.45
10/28/2024	5/3 Bank Purchasing Cards - September Expenses	28,744.54
10/29/2024	Office of Retirement Service Payroll 10/18/2024	141,116.67
10/29/2024	Office of Retirement Service Payroll 10/18/2024	865,132.12

TOTAL WIRES OR ACH	\$	<u>3,318,210.75</u>
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TOTAL DISBURSEMENTS OCTOBER 2024	\$	<u>8,686,610.57</u>
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S): Sandra Elka, Assistant Superintendent of Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Date of Board of Education Meeting: NOVEMBER 21, 2024

**WATERFORD SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND
FOR THE FOURTH MONTH OCTOBER 2024**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 14,261,022	\$ 13,230,482	92.8%
OTHER	2,025,311	305,944	15.1%
TOTAL	16,286,333	13,536,426	83.1%
STATE			
MEMBERSHIP AID	52,301,250	6,616,108	12.6%
CATEGORICAL AID	35,023,799	4,430,511	12.7%
TOTAL	87,325,049	11,046,619	12.7%
FEDERAL	9,837,327	5,047,242	51.3%
INCOMING TRANSFER	7,556,786	2,518,929	33.3%
TOTAL REVENUE	\$ 121,005,495	\$ 32,149,216	26.6%

EXPENDITURES

INSTRUCTION:			
ELEMENTARY	12,504,229	2,467,211	19.7%
MIDDLE SCHOOL	4,477,784	908,278	20.3%
HIGH SCHOOL	7,201,843	1,515,388	21.0%
SUMMER SCHOOL	98,452	13,321	13.5%
EARLY CHILDHOOD	2,117,519	29,592	1.4%
SPECIAL ED	13,747,704	1,928,430	14.0%
COMP ED	2,981,698	711	0.0%
VOC ED	960,840	221,834	23.1%
TOTAL INSTRUCTION	44,090,069	7,084,765	16.1%
SUPPORT SERVICE:			
PUPIL SERVICE	11,068,436	1,430,933	12.9%
INSTR STAFF	2,390,628	616,692	25.8%
GENERAL ADM	1,224,644	500,814	40.9%
SCHOOL ADM	4,211,178	1,009,522	24.0%

BUSINESS	15,593,620	7,674,356	49.2%
CENTRAL	<u>28,560,103</u>	<u>7,900,203</u>	<u>27.7%</u>
TOTAL SUPPORT	63,048,609	19,132,520	30.3%
OTHER:			
ATHLETICS	1,827,182	322,775	17.7%
COMMUNITY SERVICE	58,852	1,313	2.2%
FEDERAL PROGRAMS	10,140,406	5,202,743	51.3%
DEBT	527,667	-	0.0%
INTERFUND TRANSFERS	<u>890,000</u>	<u>296,667</u>	<u>33.3%</u>
TOTAL OTHER	<u>13,444,107</u>	<u>5,823,497</u>	<u>43.3%</u>
TOTAL EXPENDITURES	\$ 120,582,785	\$ 32,040,781	26.6%
REV. OVER/(UNDER) EXP.	<u>\$ 422,710</u>	<u>\$ 108,434</u>	

**WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
NOVEMBER 2024**

CONTRACT CHANGES/RESIGNATIONS

Simond, Jennifer – District Computer Technician (NAE)
Covert Center
ONBOARDED BUT NEVERSTARTED

Lenz, Emily – Child Care Coordinator (NAE)
Stepanski Early Childhood Center
Resignation Effective: October 4, 2024

McDunnah, Christina – Special Education
Paraprofessional (NAE)
Knudsen Elementary School
Resignation Effective: October 4, 2024

Krzychowski, Mary – Child Care Assistant (NAE)
Schoolcraft Elementary School
Resignation Effective: October 8, 2024

Robinson, Tracy – Building Support (NAE)
Haviland Elementary School
Resignation Effective: October 18, 2024

Jacobsen, Dawn – Secretary (MESPA I)
Kingsley Montgomery School
Resignation Effective: October 18, 2024

Rollison, Roxanne – Food Service Assistant (MESPA III)
Mason Middle School
Resignation Effective: October 25, 2024

Evans, Donna – Bus Driver (MESPA III)
Transportation Department
Resignation Effective: October 29, 2024

Solar, Courtney – GSRP Teacher (NAE)
Stepanski Early Childhood Center
Resignation Effective: October 29, 2024

Haley, Maureen – Transportation Aide (MESPA III)
Transportation Department
Resignation Effective: October 30, 2024

CONTRACT CHANGES/APPOINTMENTS

Tadajewski, Ashlee – Building Support (NAE)
Cooley Elementary School
Effective Date: October 1, 2024

Compton, Louy – Instructional Technician (NAE)
Mott High School
Effective Date: October 2, 2024

Simond, Jennifer – District Computer Technician (NAE)
Covert Center
ONBOARDED BUT NEVERSTARTED

Gentile, Jon – Building Computer Technician (NAE)
Covert Center
Effective Date: October 3, 2024

Krzychowski, Mary – Child Care Assistant (NAE)
Schoolcraft Elementary School
Effective Date: October 3, 2024

Brinkman, Tina – Special Education Paraprofessional (NAE)
Stepanski Early Childhood Center
Effective Date: October 7, 2024

Lauinger, Michael – Transportation Aide (MESPA III)
Transportation Department
Effective Date: October 7, 2024

Ray, Megan – Instructional Aide (MESPA II)
Kingsley Montgomery School
Effective Date: October 7, 2024

Solar, Jane – Building Support (NAE)
Stepanski Early Childhood Center
Effective Date: October 7, 2024

DeLauter, Kalyani – Building Support (NAE)
Knudsen Elementary School
Effective Date: October 9, 2024

Hartley, Krystal – Building Support (NAE)
Cooley Elementary School
Effective Date: October 9, 2024

Cox, Adreana – Building Support (NAE)
Haviland Elementary School
Effective Date: October 14, 2024

Craine, Jacob – Building Support/Student Worker/Co-op (NAE)
Grayson Elementary School
Effective Date: October 18, 2024

Sorola, Stephanie – Food Service Assistant/Floater (MESPA III)
Mason Middle School
Effective Date: October 21, 2024

Baird, David – Building Services (MESPA III)
Central Warehouse
Effective Date: October 23, 2024

White, Bobby – Academic Paraprofessional (NAE)
Beaumont Elementary School
Effective Date: October 23, 2024

Haley, Maureen – Transportation Aide (MESPA III)
Transportation Department
Effective Date: October 24, 2024

Alexander-Lloyd, Javian – Special Education Paraprofessional (NAE)
Donelson Hills Elementary School
Effective Date: October 28, 2024

Priest, Laura – Early Childhood Specialist (NAE)
Stepanski Early Childhood Center
Effective Date: October 28, 2024

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: November 21, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Consent Agenda
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Nevins, Shannon – Teacher
Location: Mason Middle School
Resignation
Effective: November 8, 2024

Scott, Peter - Teacher
Location: Mason Middle School
Resignation
Effective: October 25, 2024

Zack, Connor - Teacher
Location: Mason Middle School
Resignation
Effective: November 8, 2024

CONSENT

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO	Consent Agenda
TOPIC:	Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2024-2025 school year:

Fountain, Jaime – Special Education Teacher
Location: Riverside Elementary School
Effective: November 25, 2024
Probationary Contract

Replacing: Victoria Wilson-Widman

Osterman, Robert – Teacher
Location: Kettering High School
Effective: November 18, 2024
Probationary Contract

Replacing: Brian Deban

Ransom, Sarah – Teacher
Location: Riverside Elementary School
Effective: November 4, 2024
Probationary Contract

Replacing: Emily Tyrrell

Reah, Austin – Teacher
Location: Mott High School
Effective: October 21, 2024
Probationary Contract

Replacing: Taylor Horn

Willis, Dedria - Teacher
Location: Mott High School
Effective: October 21, 2024
Probationary Contract

Replacing: Christopher Rusher

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO.:	Information Item (a)
TOPIC:	External Audit Report

Yeo & Yeo CPAs and Business Consultants will present the 2023-2024 fiscal year Audited Financial Statements to the Board of Education. The Audited Financial Statements are public record. After the Board meeting, they will be available for review at the Kurzman Administrative Services Crary Campus, Office of the Assistant Superintendent of Business & Operations, and the District website.

Resource Person: Sandra Elka, Assistant Superintendent of Business & Operations
Amy Dagenhardt, Director of Budget & Finance

Board of Education Meeting November 21, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Information Item (b)
TOPIC: Unofficial Election Results

The unofficial results from the November 5, 2024, election:



Resource Persons: Board of Education

Date of Meeting: November 21, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

TOPIC: New Business a (1)
Superintendent's Recommendation 32-24-25
ITEM: School of Choice 2025-2026 Resolution

WHEREAS, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district; and

WHEREAS, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

WHEREAS, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

RESOLVED, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2025-2026; and

BE IT FURTHER RESOLVED, that the Waterford School District will accept applications for the 2025-2026 school year for the Junior Kindergarten/Kindergarten grade level (Section 105) and up to twenty (20) students entering grades 9-12 and accepted into the Waterford STEM Academy through the application process, based on available seats (Section 105).

Resource Person: Darin Holley, Interim Superintendent

Date of Board of Education Meeting: November 21, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (2) Superintendent's Recommendation 33-24-25
TOPIC:	Stepanski ECC Water Easement with Waterford Township

It is recommended that the Board approve the attached water easement with Waterford Township for the Stepanski Early Childhood Center.

It is further recommended that the Board approve the Interim Superintendent to sign the agreement on behalf of the Board.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Sidney Tippett, Director of Maintenance and Operations

Date of Board of Education Meeting: November 21, 2024

EASEMENT AGREEMENT

FOR INSTALLATION AND MAINTENANCE OF TOWNSHIP-OWNED UTILITIES ACROSS PRIVATE
PROPERTY

WHEREAS _____, a _____
(marital status, partnership, corp., etc.)
with an address at _____,

(hereinafter referred to as "Grantor"), is the owner of the following described parcel of land, to wit:

See attached Exhibit A:

WHEREAS, the Grantor desires to grant and convey certain easements and rights of way, in under, through and across the above described parcel to the Charter Township of Waterford (hereinafter referred to as the "Grantee"), whose address is 5200 Civic Center Drive, Waterford, Michigan 48329.

AND WHEREAS, said easements and rights of way are being granted and conveyed to Grantee for ingress, egress, and to install, repair, replace and maintain sanitary sewer lines and water mains, pipes, service connections, and all necessary appurtenances thereto:

AND WHEREAS, the attached Exhibit B is an "As Built" sketch indicating locations of the "As-Built" utilities from physical improvements (such as buildings or pavement) by dimensions sufficient to establish their location for purposes of this easement.

NOW, THEREFORE, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration to the Grantor in hand paid, the receipt whereof is hereby acknowledged, the Grantor hereby grants and conveys to the Grantee, its successors and assigns, an easement 12 feet wide, being 6 feet on either side of centerline of all water mains; and an easement 20 feet wide being 10 feet either side of centerline of all sanitary sewers, and rights of way in, under, through and across the above described parcel of land for the purposes of installation, maintenance, repair or replacement of sanitary sewer lines, water mains pipes, service connections, and all necessary appurtenances thereto, as determined necessary by the Grantee.

Said Grantee has the absolute right, privilege and authority to locate, construct, place, operate, maintain, inspection, repair, replace, relocate and remove at will such sanitary sewer mains, water mains, pipe lines, and any and all service connections therewith of appurtenances thereto that may be constructed in under, through and across the above described land. That said sewer lines, water mains, pipe lines, service connections and appurtenances thereto shall remain at all times the property of the Grantee, its successors and assigns.

Grantor covenants and agrees that during the existence of the aforementioned easements and rights of way no building or other permanent structure will be erected upon or over any portion of the aforementioned easemented areas.

The Grantor recognizes that this instrument creates an easement encroached over the entire property, subject to the limitations as set forth in the above provisions of this easement agreement.

Grantor further covenants that he is the owner of this property and has the entire legal right to grant this easement. (Contract Purchasers and Mortgagee, as well as Deedholders must sign this easement and show marital status).

IN WITNESS WHEREOF, the undersigned hereunto affixed His/Her/Their signature(s) this _____ day of _____, A.D. 20__.

(Note: sign and print using black ink only)

In presence of:

(LS)

(PRINT)

(LS)

(PRINT)

Deedholder(s):

(LS)

(PRINT)

(LS)

(PRINT)

STATE OF MICHIGAN
COUNTY OF _____

On this day of _____, A.D. 20____, before me, a Notary Public, in and for said County, personally appeared, _____, to me known to be the same person described in and who executed the within instrument, who then acknowledged the same to be a free act and deed.

This instrument drafted by:
Robert A. Merinsky, P.E.
5200 Civic Center Drive
Waterford, MI 48329

Notary Public, _____ County
Michigan
My Commission expires: _____

**After recording return to
the above address.**

EXHIBIT 'A'

WATER MAIN EASEMENT

LEGAL DESCRIPTION

TAX PARCEL ID NO. 13-08-478-002

SOURCE: OAKLAND COUNTY EQUALIZATION

TOWN 3 NORTH, RANGE 9 EAST, SECTION 8; SOUTH 725 FEET OF EAST 660 FEET OF EAST 1/2 OF SOUTHEAST 1/4, EXCEPTING E 60 FEET IN ROAD 9.98 ACRES W135C

EASEMENT DESCRIPTION

A PERMANENT EASEMENT FOR WATER MAIN PURPOSES DESCRIBED AS:

DESCRIPTION ALONG THE CENTERLINE FOR A 12 FOOT WIDE EASEMENT WITHIN THE SOUTHEAST 1/4 OF SECTION 08, TOWN 03 NORTH, RANGE 09 EAST, WATERFORD TOWNSHIP, OAKLAND COUNTY, MICHIGAN, BEING PART OF TAX PARCEL ID NO. 13-08-478-002, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SECTION 08, THENCE S87°21'55"W 60.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF AIRPORT ROAD; THENCE N02°32'32"W 449.54 FEET TO THE POINT OF BEGINNING;

THENCE S78°43'09"W 16.67 FEET; THENCE S62°02'13"W 51.97 FEET; THENCE S89°28'42"W 6.92 FEET TO A POINT 'A'; THENCE S89°28'42"W 65.79 FEET; THENCE S70°56'26"W 46.66 FEET; THENCE S55°54'16"W 36.01 FEET; THENCE S46°07'05"W 92.50 FEET; THENCE S62°01'22"W 19.14 FEET; THENCE S78°37'52"W 28.13 FEET TO A POINT 'B'; THENCE S78°37'52"W 49.24 FEET; THENCE S46°53'08"W 27.41 FEET; THENCE S29°15'40"W 42.42 FEET; THENCE S45°09'07"W 75.53 FEET; THENCE S81°12'38"W 64.50 FEET; THENCE S86°30'03"W 27.88 FEET TO A POINT 'C'; THENCE S86°30'03"W 34.55 FEET TO A POINT OF ENDING ON THE WEST PROPERTY LINE.

THENCE CONTINUING FROM POINT 'A' THENCE N06°14'49"W 13.80 FEET TO A POINT OF ENDING.

THENCE CONTINUING FROM POINT 'B' THENCE N09°08'11"W 10.46 FEET TO A POINT OF ENDING.

THENCE CONTINUING FROM POINT 'C' THENCE N08°46'32"E 86.06 FEET; THENCE N13°10'48"W 8.54 FEET TO A POINT OF ENDING.



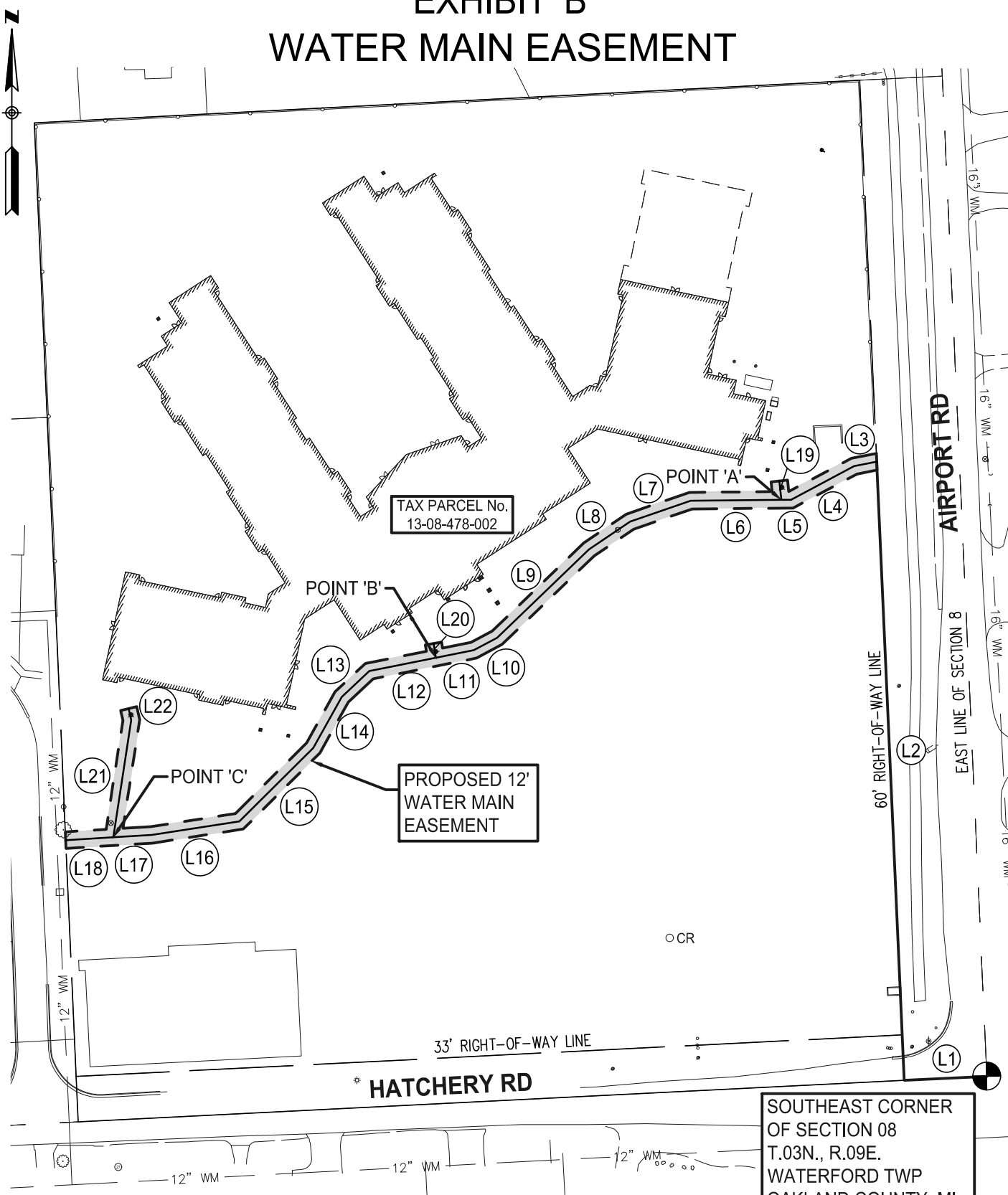
905 South Blvd. East
Rochester Hills, MI 48307

Phone: (248) 844-5400
Fax: (248) 844-5440

www.sda-eng.com

DRAWN: N.POOLE	DATE: 06-05-24
CHECKED: D.JACKSON	DATE: 06-05-24
MANAGER: G.PLATZ	SCALE: N/A
JOB No. NP20145EAS	SHEET: 1 OF 2
SECTION 08 TOWN 03 NORTH RANGE 09 EAST	
WATERFORD TWP	OAKLAND COUNTY, MI

EXHIBIT 'B' WATER MAIN EASEMENT



TAX PARCEL No.
13-08-478-002

PROPOSED 12'
WATER MAIN
EASEMENT

SOUTHEAST CORNER
OF SECTION 08
T.03N., R.09E.
WATERFORD TWP
OAKLAND COUNTY, MI

LINE TABLE		
LINE NO.	BEARING	DISTANCE
L1	S87° 21' 55"W	60.00'
L2	N02° 32' 32"W	449.54'
L3	S78° 43' 09"W	16.67'
L4	S62° 02' 13"W	51.97'
L5	S89° 28' 42"W	6.92'
L6	S89° 28' 42"W	65.79'
L7	S70° 56' 26"W	46.66'
L8	S55° 54' 16"W	36.01'

LINE TABLE		
LINE NO.	BEARING	DISTANCE
L9	S46° 07' 05"W	92.50'
L10	S62° 01' 22"W	19.14'
L11	S78° 37' 52"W	28.13'
L12	S78° 37' 52"W	49.24'
L13	S46° 53' 08"W	27.41'
L14	S29° 15' 40"W	42.42'
L15	S45° 09' 07"W	75.53'
L16	S81° 12' 38"W	64.50'

LINE TABLE		
LINE NO.	BEARING	DISTANCE
L17	S86° 30' 03"W	27.88'
L18	S86° 30' 03"W	34.55'
L19	N06° 14' 49"W	13.80'
L20	N09° 08' 11"W	10.46'
L21	N08° 46' 32"E	86.06'
L22	N13° 10' 48"W	8.54'



SPALDING DeDECKER
Engineers | Surveyors

905 South Blvd. East Phone: (248) 844-5400
Rochester Hills, MI 48307 Fax: (248) 844-5440
www.sda-eng.com

DRAWN: N.POOLE	DATE: 06-05-24
CHECKED: D.JACKSON	DATE: 06-05-24
MANAGER: G.PLATZ	SCALE: 1" = 100'
JOB No. NP20145EAS	SHEET: 2 OF 2
SECTION 08 TOWN 03 NORTH RANGE 09 EAST	
WATERFORD TWP OAKLAND COUNTY, MI	

Plotted: Jul 23, 2024, 8:14 AM by user: 938 - Saved: 7/23/2024 by user: 938
N: \NP\NLD Projects\NP20145 - Waterford Schools - Stepanski ECC\Survey\DWG\NP20145EAS.dwg

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (3) Superintendent's Recommendation 34-24-25
TOPIC:	ARP Interlocal Agreement

It is recommended that the Board approve the ARP Interlocal Agreement with Oakland County for the infrastructure funds for the Senior Center.

It is further recommended that the Board approve the Interim Superintendent to sign the agreement on behalf of the Board.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Erin Asdell, Senior Center Supervisor

Date of Board of Education Meeting: November 21, 2024

**AGREEMENT FOR LOCAL FISCAL RECOVERY FUND DISTRIBUTION BETWEEN
OAKLAND COUNTY AND
Waterford School District**

Amendment 1

The Parties agree to amend the **AGREEMENT FOR LOCAL FISCAL RECOVERY FUND DISTRIBUTION BETWEEN OAKLAND COUNTY AND Waterford School District** ("Agreement") as follows:

1. The following sentence will be added to the end of the first paragraph on the first page of the Agreement: "Notwithstanding any language to the contrary in the Agreement, Public Body is a grantee of the funds it received under the Agreement. Public Body shall comply with all requirements in the Agreement regardless of its classification as a grantee."
2. Paragraph 5.f. under **PUBLIC BODY AFFIRMATIONS** will be deleted.
3. Paragraph 10. **COMPLIANCE WITH LAWS** will be modified to add subparagraph f. which states, "Public Body must comply with 2 C.F.R. Part D, Post Federal Award Requirements, being 200.300 et seq., where applicable."
4. This Amendment shall be effective when it is executed by both Parties and in accordance with the Urban Cooperation Act of 1967, 1967 Public Act 7, MCL 124.501 *et seq.*
5. All contractual provisions of the Agreement not otherwise affected by this Amendment shall remain in full force and effect.

FOR AND IN CONSIDERATION of the mutual assurances, promises, acknowledgments, set forth in this Amendment 1 and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby execute this Amendment 1 on behalf of the Parties, and by doing so legally obligate and bind the Parties to the terms and conditions of this Amendment 1.

IN WITNESS WHEREOF, Darin Holley, Interim Superintendent, hereby acknowledges that he/she has been authorized by a resolution of the Waterford School District, a certified copy of which is attached, to execute this Amendment on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Amendment.

EXECUTED: _____

Darin Holley, Interim Superintendent
Waterford School District

DATE: _____

WITNESSED: _____

Sandra Elka, Asst. Supt. Business & Operations
Waterford School District

DATE: _____

IN WITNESS WHEREOF, David Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Amendment on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Amendment.

EXECUTED: _____

David Woodward, Chairperson
Oakland County Board of Commissioners

DATE: _____

WITNESSED: _____

Oakland County Board of Commissioners
County of Oakland

DATE: _____

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business Superintendent's Recommendation 35-24-25
TOPIC:	Administrative Appointment

It is recommended that the Board of Education approve the following administrative appointment:

Koslowski, Rebecca – Assistant Principal
Location: Kettering High School
100% Administrator Contract
Effective Date: December 16, 2024

Resource Persons: Susan File, Executive Director, Human Resources
Date of Board of Education Meeting: November 21, 2024