

WATERFORD SCHOOL DISTRICT
Virtual Meeting of the Board of Education
Thursday, May 7, 2020 - 6:30 PM
A G E N D A

1. Opening – This is a Regular Meeting of the Board of Education, held virtually in accordance with the Governor’s Executive Order due to health and safety concerns associated with COVID-19. Notice of this public meeting is provided on the District’s website, along with links for livestreaming and public comments. Board packets are also available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Audience Comments
6. Consent Agenda
 - (a) Minutes – April 16, 2020, Virtual Meeting
 - (b) Resignations
7. Response to COVID-19
8. Information
 - (a) Oakland ISD Budget Resolution
 - (b) Oakland ISD Election
 - (c) Newspaper Notice – Notice of Public Hearing
 - (d) Summer Tax Collection Fees
 - (e) Extension of Audit Engagement
 - (f) Budget Update 2019-2020 and 2020-2021
 - (g) Head Start Budget
 - (h) Milk and Bread Contract
 - (i) Asbestos Abatement: Grayson, Cooley, Schoolcraft and Beaumont Elementary Schools
 - (j) Purchase of Online Learning Devices
 - (k) Board Meeting Structure
9. New Business
 - (a) Superintendent’s Recommendations
 1. Superintendent’s Recommendation 85-19-20 Relative to Resolution Submitting Bond Proposition to Electors
 2. Superintendent’s Recommendation 86-19-20 Relative to Resolution: Teacher Appreciation Week 2020
 - (b) Consideration of Certain Purchases
 1. Superintendent’s Recommendation 87-19-20 Relative to Contract Award: Schoolcraft Roof Replacement Project
10. Board of Education Reports
11. Adjournment

**WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION**

Minutes – April 2, 2020 Virtual Meeting

OPENING

A Virtual Meeting, Zoom Webinar, of the Waterford School District Board of Education was held in accordance with the Governor's Executive Order in response to COVID-19. The meeting was called to order by President Ristich at 6:34 PM.

PLEDGE

The Board of Education and panel participated in the Pledge of Allegiance.

ROLL CALL

Present: Members: Petrusha, Piggott, Sutherland, Ristich, Josselyn and Torres

Absent: Member Halls

Others: Scott Lindberg, Kelly Allen, Lisa Eldredge, Bill Holbrook, Darin Holley, Amy Dagenhardt, Carly Stone, Nadine Milostan, Janet McLeod, Samantha Mozdierz, Joe Humphrey, Lisa Kane, Mary Craite, Sally Hart, Becky Lesh, Megan Roberts and others not registered.

In the absence of Member Halls, Robert Petrusha, Jr., will serve as Secretary.

APPROVAL OF THE AGENDA

The agenda was approved as presented.

AUDIENCE COMMENTS

There were no audience comments.

CONSENT AGENDA

- a. Minutes - April 2, 2020 Virtual Meeting
- b. Accounts Payable – March 2020
- c. Resignations
- d. Teaching Contract Changes/Appointments

Moved by Member Petrusha and supported by Member Piggott that the Board of Education approve the consent agenda as presented.

Ayes: Members Petrusha, Sutherland, Piggott, Ristich, Torres and Josselyn

Nays: None

Motion carries. (6-0)

RESPONSE TO COVID-19

Superintendent Lindberg acknowledged and celebrated the efforts of the Waterford School District team during these unprecedented times and introduced Cabinet members to provide a report on their department.

Lisa Eldredge, Assistant Superintendent of Teaching and Learning Services, reported on the approval of the continuity of learning plan, virtual learning and paper packets provided to our students and the purchase of and distribution plan for learning devices. Mrs. Eldredge also discussed the plan for grading and credits.

William Holbrook, Assistant Superintendent of Business & Operations, provided an update on the food service distribution. We will have served over 42,000 meals this week alone. Kudos to the Food Service staff and volunteers, including Bob Angona, owner of many of the Little Caesars in the area.

Kelly Allen, Director of Communications & Community Relations, shared information regarding the District's efforts to keep our community informed and engaged. This includes branding the remote learning as well as the Ask WSD/FAQ on the District's website.

Superintendent Lindberg also recognized Janet Mcleod for her efforts as the Director of Human Resources, as well as the administration, teachers, staff, volunteers and parents.

Members of the Board asked questions and offered comments and accolades.

INFORMATION

Bid Pack 20-02

The Waterford School District requested proposals for Kettering entry concrete work including a sidewalk along Kettering Drive, small parking lot at the Kettering athletic entry, Cray front stair replacement, the Mott High School domestic water lines (galvanized pipes), and HVAC commissioning. A recommendation to award contracts will be presented to the Board of Education on April 16, 2020.

Roof Replacement – Schoolcraft Elementary School

Waterford School District Administration is seeking proposals for the roof replacement project at Schoolcraft Elementary School. Scope of work to be in accordance with 2020 Roof Replacement Project Manual and Drawing Specifications provided by SME, Project No. 083774.00.

NEW BUSINESS

Superintendent's Recommendation 83-19-20: Resolution Approving Revisions to the Application for Preliminary Qualification of Bonds

Moved by Member Petrusha and supported by Member Sutherland that the Board of Education approve the attached resolution, authorizing the revisions to the Application for Preliminary Qualification of Bonds as a result of moving the bond proposal election from May 5, 2020 to August 4, 2020.

Members of the Board expressed their opinions relative to this bond proposal.

Roll Call Vote: Petrusha (Aye), Sutherland (Aye), Ristich (Aye), Josselyn (Aye), Piggott (Nay), Torres (Nay)
Motion carried. (4-2)

Superintendent's Recommendation 84-19-20: Contract Award - Bid Pack 20-02: Kettering concrete work including a sidewalk along Kettering Drive, small parking lot for Kettering athletic entry, Cray front stair replacement, the Mott High School domestic water lines (galvanized pipes), and HVAC commissioning.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the awarding of a contract for Kettering entry concrete work including a sidewalk along Kettering Drive, small parking lot at the Kettering athletic entry, Cray front stair replacement, the Mott High School domestic water lines (galvanized pipes), and HVAC commissioning.

<u>Bid Category</u>	<u>Contractor</u>	<u>Total</u>
Plumbing	Quality Aire Systems, Inc.	\$ 945,000
Commissioning	Knight Watch Inc.	10,208
Site Work	Cortis Brothers Trucking & Excavating	327,000
		<u>\$ 1,282,208</u>

Funding Source: 2016 Bond Series IV

Roll Call Vote: Petrusha (Aye), Sutherland (Aye), Ristich (Aye), Josselyn (Aye), Piggott (Aye), Torres (Aye)
Motion carried. (6-0)

BOARD REPORTS

Member Josselyn reported on the virtual meeting of the Waterford Youth Assistance.

Member Torres reported on food service meal distribution and other options afforded to our community.

Member Ristich recognized Waterford parents for doing double duty during these challenging times.

CLOSED SESSION

By Roll Call Vote, at 7:24 PM, the Board of Education recessed to Closed Session to discuss the periodic evaluation of the superintendent. No action is taken during the closed session. The open meeting is deemed adjourned at the conclusion of the closed session.

Roll Call Vote: Petrusha (Aye), Sutherland (Aye), Ristich (Aye), Josselyn (Aye), Piggott (Aye), Torres (Aye)
Motion carried. (6-0)

ADJOURNMENT

The meeting was adjourned by President Ristich at 8:39 PM.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Brazelton, Tara – Teacher
Resignation following leave of absence
Effective: June 12, 2020

McLeod, Janet – Human Resources Director
Kurzman Administration
Retirement
Effective: June 30, 2020

Resource Person(s): Janet McLeod, Director of Human Resources
Date of Board of Education Meeting: May 7, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a. Information Item

TOPIC: Oakland Intermediate School District Budget 2020-2021

Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget no later than May 1 of each year to the board of each constituent district for review. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

The Waterford Board of Education has received the proposed 2020-2021 Oakland Intermediate School District budget in accordance with Section 624 of the Revised School Code, as amended. Oakland Schools Board of Education held a Designates Meeting in April. This meeting provided local board designates and district administration an opportunity to review the budget further prior to taking action on a resolution.

A recommendation to approve the attached resolution in support of the 2020-2021 Oakland Intermediate School District budget will be presented on May 21, 2020.

Resource Persons: Scott A. Lindberg, Superintendent

Date of Board of Education Meeting: May 7, 2020

ISD BUDGET RESOLUTION

_____, Michigan (the "District")
A _____ meeting of the board of education of the District was held in the _____ in the District, on the ____ day of _____, 2020 at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district General Fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district General Fund budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2020, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.b.	Information Item
TOPIC:	Oakland Intermediate School District Election Resolution

An election for one (1) six-year term on the Oakland Schools Board of Education will be held on June 1, 2020. Oakland Schools board members are elected by an electoral body composed of one (1) person designated by the board of each constituent school district. The Revised School Code prescribes that each constituent school district board must designate a representative to this electoral body by adopting a resolution which:

- a. Designates the person to vote in the election on behalf of the local district board;
- b. Directs the designee which candidate the board supports for each position to be filled; and
- c. Directs the designee to vote for those individuals, at least on the first ballot taken by the electoral body.

To comply with the timeline, the attached resolution is presented as information and a list of qualified candidates will be sent by the OC Clerks Office on May 4, 2020, will be forwarded to members of the Board. A recommendation to approve the election resolution will be presented on May 21, 2020.

Resource Persons: Scott A. Lindberg, Superintendent

Date of Board of Education Meeting: May 7, 2020

[SAMPLE]

RESOLUTION OF THE _____ BOARD OF EDUCATION

(To be adopted on or after May 11, 2020)

WHEREAS, Public Act 419 of 2004 amended the election procedures for Intermediate School Districts that elect board members at a meeting of representatives from constituent district school boards, and

WHEREAS, Public Act 419 of 2004 requires a constituent school board to designate its representative and identify the Intermediate School Board candidate the board supports by a resolution adopted not earlier than 21 days prior to the date of the election, and

WHEREAS, Public Act 419 of 2004 prescribes the method for passage of a resolution including the requirement to consider the resolution at not less than one public meeting before adopting the resolution, and

WHEREAS, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on _____.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board designates _____ as its representative and _____ as its alternate representative to serve on the 2020 electoral body responsible for electing members to the Oakland Schools Intermediate School District Board of Education.
2. The Board supports candidate _____ for the one (1) position on the Oakland Schools Intermediate School District Board of Education each for a term of six (6) years ending June 30, 2026.
3. The Board directs its representative _____ to vote for candidate _____ at least on the first ballot taken at the June 1, 2020 election.

Ayes: Members

Nays: Members

Motion declared adopted

Secretary, Board of Education

[SAMPLE]

Certification

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2020, the original of which resolution is a part of the Board's minutes.

Oakland Schools Board of Education

2020 Election Timeline

January 24, 2020:

Candidates may pick up nominating petitions and affidavit forms at the Oakland County Clerk's Office, Elections Division [1200 N. Telegraph Road, Dept. 417, Pontiac, MI 48341].

May 1, 2020 - 4:00 PM:

Last day for candidates to file nominating petitions, filing fees, and affidavits of identity with the Oakland County Clerk's Office, Elections Division.

May 4, 2020:

Oakland Schools receives list of qualified candidates from Oakland County Clerk's Office, Elections Division. Oakland Schools sends list of qualified candidates to constituent district superintendents and executive assistants to the superintendents.

May 11, 2020:

Each constituent district board of education must:

- 1) Designate its representative and identify the ISD candidate(s) its board supports.
- 2) Consider and adopt a resolution affirming #1. Each board must consider its resolution at not less than one (1) public meeting before adopting the resolution.

May 29, 2020 – 4:00 PM:

Copies of district resolutions due to the Oakland Schools administrative office via fax (248.209.2206) or email (Nicole.Christian@oakland.k12.mi.us).

June 1, 2020 - 5:30 – 7:30 PM:

District representatives attend Oakland Schools Board of Education Biennial Board Election open meeting to cast ballots on behalf of their districts. ***No absentee ballots can be accepted.***

June 2, 2020:

Notification of election results sent from Oakland Schools to constituent district superintendents, executive assistants to the superintendents, and Oakland County Clerk's Office, Elections Division.

July 7, 2020:

Successful candidates take oath of office at Oakland Schools Board of Education Organizational Meeting, *if not present at the Biennial Board Election.*

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	8.c.	Information Item
TOPIC:	Notice of Public Hearing – Proposed 2020-2021 Budget	

The Administration recommends that the Board of Education approve the attached newspaper notice, "Notice of Public Hearing on Proposed 2020-2021 Budget" at the May 21, 2020 Board of Education meeting.

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: May 7, 2020

NOTICE OF PUBLIC HEARING OF THE BOARD OF EDUCATION OF WATERFORD SCHOOL DISTRICT

PLEASE TAKE NOTICE THAT THERE WILL BE A PUBLIC HEARING REGARDING THE PROPOSED 2020-2021 BUDGET AT THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE WATERFORD SCHOOL DISTRICT:

DATE OF MEETING: JUNE 18, 2020

PLACE OF MEETING: 5200 CIVIC CENTER DRIVE
WATERFORD, MICHIGAN 48329

HOUR OF MEETING: 6:30 PM

TELEPHONE NUMBER OF THE
SUPERINTENDENT'S OFFICE: (248) 706-4862

BOARD OF EDUCATION MEETING
MINUTES ARE LOCATED AT: 501 NORTH CASS LAKE ROAD
WATERFORD, MICHIGAN 48328

A COPY OF THE PROPOSED 2020-2021 BUDGET INCLUDING THE PROPOSED PROPERTY TAX MILLAGE RATE IS AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT:

501 NORTH CASS LAKE ROAD
WATERFORD, MICHIGAN 48328

PURPOSES OF MEETING:

- 1. Public discussion on the proposed 2020-2021 Budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board may not adopt its proposed 2020-2021 Budget until after the public hearing. (MCL 141.412) ****

Publish June 5, 2020

Secretary, Board of Education of Waterford School District

**** This paragraph must be printed in 11-point boldface type.**

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 8.d.	Information
TOPIC:	Summer Tax Collection Fees 2020-21

	<u>2019-2020</u>		<u>2020-2021</u>		TURN OVER OF TAX MONEY
	TOTAL COLLECTION COST	PER PARCEL COST	TOTAL COLLECTION COST	PER PARCEL COST	
Waterford *	\$79,482.50	\$2.50	\$79,595.00	\$2.50	Once a Week
White Lake **	\$8,893.50	\$5.25	\$9,062.39	\$5.35	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

- * The contract for summer tax collection is for three years (summer 2020, 2021, 2022). The cost for each year is \$79,595.00.
- ** The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.
- *** The contract for summer tax collection is for 2020.
- **** The contract for summer tax collection is for three years (summer 2020, 2021, and 2022). The cost for each year is \$4.00 per parcel.
- ***** The contract for summer tax collection is a flat fee of \$250.00.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: May 7, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	8.e.	Information Item
TOPIC:		Yeo & Yeo Audit Extension

Attached is the Yeo & Yeo audit services contract extension for fiscal years 2020-2021, 2021-2022, and 2022-2023. A recommendation to extend the contract will be presented to the Board of Education on May 21, 2020.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: May 7, 2020



February 3, 2020

Bill Holbrook, Associate Director Business Services
Waterford School District
501 N. Cass Lake Rd.
Waterford, MI 48328

Dear Bill:

We appreciate the opportunity and thank you for considering an extension to our auditing contract. We have enjoyed working with you and your staff and feel we have been able to provide a quality consistent audit team. Jessica Rolfe has been the in-charge of this job during the past several years and will be back again this year. We have a thorough understanding of how the organization operates, which helps us identify key areas during our audit to identify weaknesses, offer opportunities to strengthen controls, and make suggestions to increase operating efficiencies. We are excited to continue to be a part of the improvements the District has made over the past several years.

We do understand that cost is an important factor and we feel we can offer the following for your consideration:

	Audit	Increase from Prior Year
2021	\$48,400	0%
2022	\$49,900	3%
2023	\$51,400	3%

Again, thank you for this opportunity and should you have any questions, feel free to contact me at your convenience.

Sincerely,

David R. Youngstrom, CPA
Principal

Response:

Acceptance

Signature & Title

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	8.f.	Information Item
TOPIC:	2019-2020 Revised Budget and 2020-2021 Original Budget Discussion	

William Holbrook, Assistant Superintendent, Business and Operations, and Amy Dagenhardt, Director of Finance & Budget will share information relative to the 2019-2020 Revised Budget and the 2020-2021 Original Budget.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: May 7, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	8.g.	Information Item
TOPIC:		Head Start Budget

The OLHSA Governing Body, Policy Council, Delegate School Board and Delegate Policy Committee must use ongoing monitoring results, data on programmatic and school readiness goals and other information described in the Head Start Program Performance Standards and Head Start Act to conduct its responsibilities.

As such, the Head Start Budget, as approved by the Head Start Policy Committee, is attached for Board of Education review. A recommendation for approval will be presented on May 21, 2020.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: May 7, 2020

Waterford Head Start QIF Budget Narrative / 2020

\$21,250 Quality Improvement Funds:

Waterford Head Start is partnered with Waterford Public School District and the Waterford Public Schools Early Childhood Center/Stepanski. Our program employs a full time social worker who is a certified Trauma Trainer. The Waterford Head Start staff has also attended TRAUMA SMART training through OLHSA. Our program practices Trauma informed and Trauma responsive practices each and every day. The children and families benefit from these high quality practices.

Waterford intends to use QIF funds to increase classroom quality and strengthen family services. We will improve the physical learning spaces throughout the facility to help address the multiple domains of development and learning that are impacted by trauma. We will invest in providing staff with opportunities to foster continuity of care, and consistent, predictable, and nurturing environments. Classrooms will receive supplies that align with High Scope curriculum, PQA and enhance caregiver-child relationships.

We will also be enhancing the services that strengthen families, promote relationships, decrease parental stress and improve family safety. Parent and Grandparent celebrations and Parent Education that focuses on COR domains and social emotional learning related to trauma for home and school partnerships.

Budget Narrative

The QIF amount of **\$16,250** will be used to increase classroom quality.
The QIF amount of **\$5,000** will be used to strengthen family services

Non-Federal Share: \$0

Waterford Head Start Program & Budget Narrative / 2020 COLA

\$14,328- COLA Supplemental Funds:

Waterford Head Start is partnered with Waterford Public School District and the Waterford Public Schools Early Childhood Center/Stepanski. Our staff wages are currently above the average rates of pay for our county's early childhood teachers. For example, a Waterford Head Start teacher with a bachelor's degree in early childhood entering our program currently makes \$29.26 per hour (Waterford Public Schools Early Childhood Wage Scale) while the average hourly rate as noted in the Oakland County Early Childhood Staffing Study in the same category is \$19.96 per hour. An entry level for a paraprofessional with a CDA for our program is \$12.00, and the average for the county is \$11.76. Head Start teachers draw an annual compensation of \$44,200 and in the Waterford school district, a starting teacher salary is \$38,703.

The total COLA amount of \$14,328 will be used to supplement the fringe increase provided to all of our employees, as well as the cost of healthcare which has increased approximately 3% from the current premiums. The amount of \$14,328 will go to off set the cost of the increases.

Budget Narrative

Fringes/Retirement: \$14,328

The retirement costs for our employees has increased approximately 1% from the current premiums, and healthcare for our employees has increased approximately 3% from the current premiums. The amount of \$12,459 will go to off set the cost of the increase.

Non-Federal Share: \$0

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	8.h.	Information Items
TOPIC:		Milk, Juice, and Bread Contract Bid

The Waterford School District is requesting proposals for Milk, Juice and Bread supplier contracts. The funding source is the Food Service Fund. The request for bid will be processed through the Washtenaw Intermediate School District CoPro + Program (Michigan Association of Counties Shared Services Program). A recommendation to award the contract will be presented to the Board of Education on May 21, 2020.

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
Samantha Mozdierz, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: May 7, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	8.i.	Information Item
TOPIC:	Asbestos Abatement – Grayson, Schoolcraft, Cooley and Beaumont Elementary Schools	

Waterford School District Administration is seeking proposals for the asbestos abatement projects at Grayson, Schoolcraft, Cooley and Beaumont Elementary Schools.

Scope of work to be in accordance with 2020 Asbestos Abatement Specifications provided by Nova Environmental, Project No. 237157

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business and Operations
Amy Dagenhardt, Director of Finance and Budget
Samantha Mozdierz, Director of Nutrition and Purchasing Services
John Keglovitz, Associate Director, Maintenance and Operations

Date of Board of Education Meeting: May 7, 2020

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	8.j.	Information/Action Item
TOPIC:	Purchase of Online Learning Devices	

The Waterford School District searched MI-Deal to secure 600 additional internet devices. The intent is to provide them for student use during the shutdown. Everything on MI-Deal has been bid out and awarded to a reputable vendor with a good service record. CDW-G was awarded the bid for the Travelmate netbook/tablet below.

Vendor	Brand	Model	Unit Price	Quantity	Total
CDW-G	Acer	Travelmate	\$207.52	600	\$124,512.00

A recommendation to approve the purchase of 600 Acer Travelmates from CDW-G in the amount of \$124,512, will be presented on May 21, 2020.

Funding: Title IV reallocation & General Fund

Resource Persons: Darin Holley, Director of Instructional Services & Technology

Date of Board of Education Meeting: May 7, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	8.k.	Information Item
TOPIC:		Board Meeting Structure

President Ristich will facilitate a discussion with members of the Board of Education relative to the structure of board meetings for the 2020-2021 school year, specifically as it relates to adopting a Committee of the Whole approach.

Resource Person: Michael Ristich, Ph.D., President

Date of Board of Education Meeting: May 7, 2020

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 9.a.(1)	NEW BUSINESS Superintendent's Recommendation 85-19-20
TOPIC:	Resolution Submitting Bond Proposition to Electors

The Administration recommends the Waterford School District Board of Education approve the attached Resolution to call an election and submit the bond proposal to the electors.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations

Date of Board of Education Meeting: May 7, 2020

Board of Education
Waterford School District

RESOLUTION SUBMITTING BOND PROPOSITION TO ELECTORS

At a regular meeting of the Board of Education of Waterford School District, Oakland County, Michigan (the "School District"), held on the 7th of May, 2020.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF WATERFORD SCHOOL DISTRICT, OAKLAND COUNTY, MICHIGAN, as follows:

1. It is necessary and expedient to improve School District facilities as described in the Bond Proposition set forth in paragraph 3 of this resolution; to finance the cost thereof by borrowing money and issuing bonds of the School District, in multiple series, in the aggregate principal amount of not to exceed \$150,000,000; and to submit a proposition relative thereto to the electors as hereinafter provided.

2. A special election is hereby called, and the following bond proposition is hereby submitted to the electors of the School District at the election to be held in the School District on Tuesday, the 4th day of August, 2020, which date is a regular election date pursuant to the provisions of Act 116, Michigan Public Acts of 1954, as amended:

BOND PROPOSITION

Shall the Waterford School District, County of Oakland, Michigan, borrow the principal sum of not to exceed One Hundred Fifty Million Dollars (\$150,000,000) and issue its general obligation unlimited tax bonds for the purpose of defraying the cost of:

- constructing and furnishing a new Early Childhood Center;
- constructing, erecting, furnishing and equipping additions to and remodeling, furnishing, refurbishing, equipping and reequipping existing school buildings;
- acquiring school buses;
- constructing, equipping, developing and improving sites, including athletic fields and facilities and playgrounds;
- acquiring, installing and equipping instructional technology infrastructure and equipment; and
- upgrading and acquiring safety and security equipment?

The debt millage required to retire all bonds of the School District currently outstanding and proposed pursuant to this ballot is estimated to be at or below 6.75 mills. The estimated millage to be levied in 2020 to service this issue of bonds is 0.5227 mills (\$0.5227 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds of this issue is 2.7092 mills (\$2.7092 per \$1,000 of taxable value). The bonds will be issued in multiple series, payable in the case of each series in not to exceed 20 years from the date of issue of such series.

The School District currently has \$131,260,000 of qualified bonds outstanding and \$0 of qualified loans outstanding under the School Bond Qualification and Loan Program (the "Program"). The School District does not expect to borrow from the Program to pay debt service on these bonds. If the School District borrows from the Program, the estimated computed millage rate may change based on changes in certain circumstances.

(Under State law, expenditure of bond proceeds must be audited and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries or other operating expenses.)

3. The President and Secretary of the Board of Education and the Assistant Superintendent, Business & Operations of the School District are authorized to do all other things that are necessary or convenient to the conduct of the election by the School District.

4. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, the undersigned Acting Secretary of the Board of Education of Waterford School District, Oakland County, Michigan, hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Education at a regular meeting held on the 7th day of May, 2020, the original of which resolution is on file in my office. I further certify that notice of said meeting was given and the meeting was conducted accordance with the provisions of the Open Meetings Act and the Governor’s Executive Order No. 2020-48, as the same may be or has been expanded, extended or supplemented from time to time.

Acting Secretary, Board of Education
Waterford School District

WATERFORD SCHOOL DISTRICT
Board of Education
501. N. Cass Lake Road
Waterford, Michigan 48328

ACTION

ITEM NO.: 9.a.(2) NEW BUSINESS
Superintendent's Recommendation 86-19-20

TOPIC: National Teacher Appreciation Week

It is recommended that the Board of Education approve the resolution below recognizing National Teacher Appreciation Week May 4-8, 2020.

WHEREAS, throughout Waterford and across the country, teachers open children's minds to new ideas, knowledge, abilities, and aspirations; and

WHEREAS, teachers promote and strengthen the principles of democratic equality, keeping American democracy and civic engagement vibrant, and developing leaders to meet new challenges; and

WHEREAS, teaching is an increasingly complex profession, and teachers fill many roles as motivators, researchers, mentors, scholars, and exemplars; and

WHEREAS, this year in particular, Waterford School District teachers are finding new and innovative ways to teach our students and keep them engaged in a distance learning setting for the first time ever; and

WHEREAS, the goal of Teacher Appreciation Week is to raise national and local awareness of teaching excellence in building a better society; now, therefore be it

RESOLVED, that the Waterford School District recognizes National Teacher Appreciation Week, May 4-8, 2020, and encourages our schools and community to appropriately recognize the vital and changing role of teachers in imagining and creating a better future for society.

Resource Person: Board of Education

Date of Board of Education Meeting: May 7, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.b.(1)	NEW BUSINESS
	Superintendent's Recommendation 87-19-20
TOPIC:	Roof Replacement: Schoolcraft Elementary School

The Administration recommends the award of a contract for the roof replacement at Schoolcraft Elementary School.

VENDOR	TOTAL BID AMOUNT
Quality Roofing, Inc.*	\$579,789
Newton Crane Roofing, Inc.	\$633,000
Royal Roofing, Inc.	\$872,600

*Contract Award: Quality Roofing, Inc. \$579,789

Funding Source: Bond Series IV

Resource Persons: William Holbrook, Asst. Superintendent, Business & Operations
Amy Dagenhardt, Director, Finance & Budget
Samantha Mozdierz, Director, Nutrition & Purchasing
John Keglovitz, Associate Director, Maintenance & Operations

Date of Meeting: May 7, 2020

Company Name: Quality Roofing

Address: 10800 Plaza Drive
 Whitmore Lake, MI 48189

Mike Szumski
 C. (419) 290-9522
 P. (734) 550-9599
 F.

Company Name: Newton Crane

Address: 353 North Cass Avenue
 Pontiac, MI 48342-1009

Don Ciampichini
 C. 248-941-2615
 P. 248-332-3021
 F. 248-332-2302

Company Name: Royal Roofing.

Address: 2445 Brown Rd.
 Orion, MI 48359

Aron Lewis
 C. 248-249-3390
 P. 248-276-7663
 F. 248-276-9170

BASE BID BREAKDOWN

Bid Items

General Conditions	\$30,000.00	\$20,000.00	\$59,890.00
Demolition and Disposal	\$129,789.00	\$154,000.00	\$308,480.00
Insulation Materials and Labor	\$160,000.00	\$234,000.00	\$302,890.00
Roofing Materials and Labor	\$220,000.00	\$181,000.00	\$128,030.00
Sheet Metal Materials and Labor	\$40,000.00	\$44,000.00	\$73,310.00
Total Base Bid:	\$579,789.00	\$633,000.00	\$872,600.00
Variance from low bid:		\$53,211.00	\$292,811.00

UNIT PRICE DATA

Items

Repair of small openings from abandoned units (\$ per sq.ft)	\$8.50	\$8.00	\$6.85
Replacement or new wood nailers – 2 x 4 nominal (\$ per bd.ft.)	\$5.00	\$6.00	\$3.00
Replacement or new wood nailers – 2 x 6 nominal (\$ per bd.ft.)	\$6.00	\$6.00	\$3.50
Replacement or new wood nailers – 2 x 8 nominal (\$ per bd.ft.)	\$7.00	\$6.00	\$4.00
Replacement or new wood nailers – 2 x 10 nominal (\$ per bd.ft.)	\$8.00	\$6.00	\$4.50
Replacement or new wood nailers – 2 x 12 nominal (\$ per bd.ft.)	\$9.00	\$6.00	\$5.00
5/4-Board for replacement of wood deck (\$ per sq.ft)	\$7.00	\$6.00	\$8.00
Roof drain replacement (\$ per each)	\$3,200.00	\$2,200.00	\$1,350.00
Repair of deteriorated steel roof deck (\$ per sq.ft)	\$8.00	\$14.00	\$6.85
Certifications Provided (Y/N)	Y	y	y
Bid Security Provided (Y/N)	Y	y	y
Clarifications/Exclusions/Voluntary Alternates.	N	N	Yes - See Bid.

NOTES