

WATERFORD SCHOOL DISTRICT
Regular Meeting of the Board of Education
Thursday, April 19, 2018 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Recognition of Achievement
 - a. WKHS Bowling State Champions
6. Celebration of Learning
 - a. Scholastic Art Awards
7. Information Items
 - a. MDE Scorecards
 - b. Waterford READS
 - c. Purchase of Snow Plow/Grounds Trucks (4)
 - d. 2018 WSD Computer Equipment/Lease RFP
 - e. Waterford Board of Education Ethics
8. Audience Comments on Action Items
9. Approval of Minutes
 - a. March 15, 2018 Regular Meeting
 - b. March 28, 2018 Special Meeting
10. Accounts Payable – March 2018
11. School District Financial Statement
12. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 84-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 85-17-18 Relative to Teaching Contract Changes/Appointments
 - (3) Recommendation 86-17-18 Relative to 2017-2018 Revised Budget
 - (4) Recommendation 87-17-18 Relative to Reinstatement of Student
 - b. Consideration of Certain Purchases
 - (1) Recommendation 88-17-18 Relative to Contract Award: Bid Pack 18-04: Transportation Site and Remodel Improvement
 - (2) Recommendation 89-17-18 Relative to Contract Award: Bid Pack 18-05: Riverside Partial Roof Replacement
 - (3) Recommendation 90-17-18 Relative to Contract Award: Partial Roof Replacement – Covert Center
13. Discussion Items
 - a. Future Items
 - (1) 18-19 Budget Study Session – April 26
 - (2) Celebration of Learning – Celebrate Hope
 - (3) Information – Oakland ISD Budget Resolution
 - (4) Information – 2018 Biennial Election for Oakland Schools Board of Education
 - (5) Action – Resolution: Teacher Appreciation Week, May 6-12
 - b. Board of Education Reports

14. Audience Comments on Non-Action Items

15. Superintendent's Report

16. Closed Session

By Roll Call Vote the Board of Education will move to Closed Session for the purpose of discussing written communications from legal counsel. No action will be taken during Closed Session and the Regular Meeting will be deemed adjourned at the conclusion of the Closed Session.

17. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.a.	Celebration of Learning
TOPIC:		Scholastic Art Awards

The 2018 Scholastic Art Awards received over 6400 art entries from middle and high schools in the Michigan Southeast region. Only 1103 individual student works were chosen for Gold Key, Silver Key and Honorable Mention awards, as exhibited this past February at College for Creative Studies in Detroit.

The regional Gold Key art work of Waterford Mott student Hannah Cripps, went on to New York to compete nationally with all other high school Gold Key regional winners. We are proud to announce Hannah earned a National Scholastic Silver Key in the Ceramics category.

Additionally, over 100 Metro Detroit high school student compete annually in the SAE (Society of Automotive Engineers) Poster Design, for cash awards and scholarships. Waterford Mott student Rachael Bednarz placed 7th overall and her poster design will be on display in April, at Cobo Center in Detroit.

With us this evening are several Visual Arts teachers and students to share more information on the Scholastic Art Awards.

Resource Persons: Carly Stone, Director, Curriculum, Instruction and Assessment

Date of Board of Education Meeting: April 19, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 7.a. Information Items

TOPIC: MDE Scorecards

Teaching and Learning Services will provide data to the Board of Education relative to the Michigan Department of Education Scorecard.

Resource Persons: Lisa McFee, Assistant Superintendent, Teaching and Learning Services

Date of Board of Education Meeting: April 19, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 7.b. Information Items
TOPIC: Waterford READS

Teaching and Learning Services will provide information to the Board of Education relative to Waterford READS.

Resource Persons: Lisa McFee, Assistant Superintendent, Teaching and Learning Services

Date of Board of Education Meeting: April 19, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 7.c.	Information Item
TOPIC:	Purchase of Snow Plow/Grounds Trucks

Waterford School District Administration is seeking proposals for the purchase of four (4) new snow plow / grounds trucks from Todd Wenzel Buick GMC of Westland.

Todd Wenzel Buick GMC of Westland participates in MIDEAL, an extended purchasing program which allows Michigan local units of government to use state contracts for reduced costs of goods and services, by eliminating the time and effort to process bids.

Funding Source:

General Fund 2018 - Two trucks
General Fund 2019 - Two trucks

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
John Keglovitz, Associate Director, Maintenance & Operations
Doreen Simonds, Director, Nutrition and Purchasing Services

Date of Board of Education Meeting: April 19, 2018

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.d.	Information Item
TOPIC:	2018 WSD Computer Equipment/Lease RFP

The Waterford School District is requesting proposals to replace our lab computers district wide. The current lease for these computers has expired. The bid specifications have been posted on the district website as well as the state bid site. Bids are due by Friday April 27, 2018, and we expect to present the winning bid for action on May 3, 2018.

Funding: General Fund

Resource Persons: Darin Holley, Director of Instructional Services & Technology

Date of Board of Education Meeting: April 19, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 7.e. Information Items
TOPIC: Waterford Board of Education Ethics

President Himmelspach and members of the Board of Education will discuss Board of Education ethics.

Resource Persons: John Himmelspach, Board of Education President

Date of Board of Education Meeting: April 19, 2018

WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting
March 15, 2018

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, Sutherland, Piggott, Himmelspach, Barghahn and Torres
Absent: Member Halls
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Lisa McFee, Darin Holley, Carly Stone, Janet McLeod, Rhonda Lessel, Anne Kruse, Lynn Bigelman, Charles Belcher, Mary Craite, Sharon Heilman, Tara Crake, Brody Crake, Grant Smith, Lisa Kane, Jessica Blitchok, Kristen Wagner, Chad Evans, Becky Lesh, Dee Alessi, Jessica Pumfrey, Beth Dannewitz, Matthew McClure, Kelly Powell, Mark Herne, Heather Keto, Megan Roberts and others who did not register.

APPROVAL OF THE AGENDA

There were no changes to the agenda.

CELEBRATION OF LEARNING

a. Coding Expansion in Waterford School District

Waterford School District is thrilled to have expanded coding opportunities throughout the district. Students from three of our Google CS First clubs and one of our Girls Who Code clubs shared their experiences with these opportunities. The Board of Education welcomed the Google CS First clubs from Houghton led by performing arts teacher Cory Wholehan, Beaumont led by performing arts teacher Jessica Blitchok, Pierce led by assessment coordinator Elizabeth Kutchev and the Girls Who Code club from Mason led by middle school teachers Michelle Robinson and Sarah Johnson.

Members of the Board asked questions and offered comments and accolades to the students and staff and parents.

INFORMATION ITEMS

a. Mott High School Spanish Trip to Costa Rica

Mott High School is requesting approval for a Spanish class trip to Costa Rica, March 28 – April 5, 2019. Charles Belcher, Spanish Teacher at Mott High School, provided further details to the Board of Education. A recommendation to approve the proposal is presented under New Business. Approval would be rescinded if the area to be visited is issued a travel warning.

Member Sutherland thanked Mr. Belcher for making this opportunity available to our students.

Member Petrusha asked why Costa Rica rather than Spain. Mr. Belcher indicated that since it is closer to us it is more cost effective for the students.

INFORMATION ITEMS

b. Bid Pack 18-03: Mason Middle School Renovations and Mott High School HVAC Upgrades

Waterford School District Administration requested bid proposals for Mason Middle School Renovations and Mott High School HVAC Upgrades. Request for proposals were posted and due on February 28, 2018. A recommendation will be presented to the Board of Education under New Business.

Funding Source: 2016 Bond Series II

Member Barghahn asked why this is brought to the Board for approval, confirming that it's in policy. Mr. Holbrook added that the State of Michigan requires that capital improvements over \$23,000 come before the Board.

c. T-2 Video Surveillance and Cabling Infrastructure

Waterford School District Administration requested bid proposals for District Video Surveillance and Cabling Infrastructure. Request for proposals were posted and due on February 27, 2018. A recommendation will be presented to the Board of Education under New Business.

Funding Source: 2016 Bond Series II

Member Himmelspach inquired about how long it's been since we purchased the current cameras. Mr. Holbrook noted that it was 2004-2005.

Member Piggott confirmed this would be for inside and outside buildings.

Member Barghahn clarified that although this was part of the bond issue as approved it is still brought for Board approval per Board policies.

d. Asbestos Removal: Haviland Elementary, Houghton Elementary and Mason Middle School

Waterford School District Administration requested bid proposals for asbestos removal at Haviland and Houghton Elementary and Mason Middle School in preparation for renovations. Request for proposals were posted and due on March 5, 2018. A recommendation will be presented to the Board of Education under New Business.

Funding Source: 2016 Bond Series II

Member Himmelspach confirmed that asbestos is only unsafe when you disturb it and that is why it's being removed prior to the work being done.

Member Barghahn clarified how bids work and noted a detailed list is presented for approval.

e. Bid Pack 18-04: Transportation Site and Remodel Improvement

Waterford School District Administration is seeking bid proposals for Transportation site and remodel improvement. Request for proposals were posted and are due on March 28. A recommendation is expected to be presented to the Board of Education on April 19, 2018.

Funding Source: 2016 Bond Series II.

INFORMATION ITEMS

e. Bid Pack 18-04: Transportation Site and Remodel Improvement (continued)

Member Barghahn clarified the process for requests for proposals. Mr. Holbrook spoke to the specifics of this project as it relates to the scope of work, EPA and such. Once we receive the bids we review the specs and interview the companies for their past performance.

f. Bid Pack 18-05: Riverside Roof Replacement

Waterford School District Administration is seeking bid proposals for the roof replacement at Riverside Elementary. Requests for proposals are due March 29, and a recommendation is expected to be presented to the Board of Education on April 19, 2018.

Funding Source: 2016 Bond Series II.

Member Sutherland requested that the word "partial" be included in future wording.

g. Roof Replacement: Covert Center and Kettering High School

Waterford School District Administration is seeking proposals for partial roof replacement projects at the Covert Center and Kettering High School.

Requests for proposals were posted and are due on April 10. A recommendation is expected to be presented to the Board of Education on April 19, 2018. Founding Source: 2016 Bond Series II.

Member Piggott asked about the repair of the newer gym roof as it recently leaked as a result of melting snow. Mr. Holbrook noted that these recommendations were put in the pipeline long ago and we continue to look at what repairs need to be made. It is quite possible that this area will be repaired during the renovations.

h. Results of the Sale of the School District Bonds, Series 2018 (2016 Series III)

The sale of the Waterford School District Bonds, Series 2018 (2016 Series III) for \$10,000,000 was at 11:00 AM on Tuesday, February 20, 2018. Bids were as follows:

<u>Financial Institution</u>	<u>Interest Rate</u>
Fifth Third Securities, Inc.	2.937% *
Robert W. Baird & Co., Inc.	3.016%
J.J.B. Hilliard, W.L. Lyons, Inc.	3.018%
Bank of America Merrill Lynch	3.063%
Stifel, Nicolaus & Co., Inc.	3.173%
Jeffries, LLC	3.177%
Hutchinson, Shockey, Erley & Co.	3.200%

* Bid Award

Member Sutherland commended the Finance Department, noting that this excellent rate is a testament to what we are doing and ultimately gives the District more money to work with.

Mr. Holbrook noted that over the years due to the competitive bids and rates received we have been able to refinance the debt, saving the taxpayers over \$11 million

INFORMATION ITEMS

i. Revised Budget 2017-2018

William Holbrook, Assistant Superintendent, Business and Operations, and Danielle Corbeil, Director, Finance & Budget presented the 2017-2018 revised Budget Resolution to the Board of Education. The complete presentation is available on the Waterford School District website, www.waterford.k12.mi.us.

Member Barghahn inquired about the increase in our Legal Service budget. She asked for clarification on this being a very litigious year and if the Board should be formally made aware of litigations. Member Sutherland spoke to matters that resulted in litigation. Member Himmelspach noted that as a member of the Board there has not been a time he wasn't aware there was a lawsuit against the District. Member Torres commented that the Board was made aware and that such legal fees add up fast but that it's good for us to have representation to protect the District. Member Sutherland also noted that every bullet in this presentation represents transparency. Member Barghahn asked if the Board should be aware of a running list of pending cases (topics/reasons). Member Himmelspach stated his confidence that the Board has been kept up to date on such matters and much of the increase is at the direction of this board. Member Torres asked to clarify if some sort of itemization is what Member Barghahn would like to see, noting how quickly the hourly fees can add up. Member Barghahn restated that a list of what is pending, who is suing us and why, and how long it's going on for is what she is requesting. Member Sutherland commented that the Board is aware of the lawsuits and that's why they go into executive session, where the Board is often giving direction to get legal advice. Member Petrusa suggested she speak with the superintendent regarding legal matters also commenting that he has received updates on legal matters. Member Piggott suggested an executive session after the next meeting to discuss updates on legal matters.

Member Sutherland commented she will need time to digest the revised budget further noting that the increase of fund balance is a commendable all hands on deck effort.

Member Barghahn noted her hope to see us continue to increase the fund balance beyond the 5% and present options to grow the fund balance.

Member Torres recognized the information shared, discussed study sessions on budget and expressed appreciation that the fund balance has grown.

Member Barghahn asked clarifying questions from the study session, expressing concerns with the study session not being televised. Relative to the data on the Transparency button, under Operating Expenditures/Instructional Expenditures, she noted Waterford spent less in instructional expenditures than neighboring districts. She feels this shows our priorities. The year before, we were higher in that category and shifted to Central and Other Support Services. Mr. Holbrook had referenced and confirmed it was due to a one time Senior Center write off. Member Barghahn asked Mr. Holbrook to explain what that means. Mr. Holbrook explained that we had a receivable on our books to receive money from the Senior Center and they are unable to pay it so it was taken off the books. Forty years ago, when the Senior Center was established, the Senior Center was asked to pay them back after one year's expenditures, resulting in this receivable on the books. This was written off to get them back on track. Member Barghahn asked if that was done at a public Board of Education meeting and Mr. Holbrook stated it was not a Board decision but rather an appropriate accounting practice in accordance with GAP rules and that the cost was put into Central. Member Himmelspach stated that the external auditors are aware and this is the appropriate place for the write off. Mr. Holbrook added that when comparing us to other districts it's important to note the different demographics and spoke further to specifics that impact the differences.

INFORMATION ITEMS

i. Revised Budget 2017-2018

Member Barghahn also asked about higher personnel expenditures shown on the transparency website. Mr. Holbrook had responded that it was about an energy bond and principal payment and that most districts don't participate in an energy bond program and the final payment would be in 2022. She asked how much in energy bonds do we have to keep paying until 2022. Mr. Holbrook indicated that it would be approximately \$1.1 to 1.2 million (16-17 was \$845,000 and interest was \$270,000). Those payments will continue until 2022 and then will free up the General Fund of about \$1.2 million. Mr. Holbrook explained that we entered this program in 2007, and discussed the impact of the decreased property values during that time. This allowed various capital improvements and the energy savings helped to pay for this.

Member Piggott commented on the tough cuts over the years and that we are all in this together.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. February 15, 2018, Regular Meeting
- b. February 21, 2018, Study Session
- c. February 21, 2018, Closed Session

Moved by Member Piggott and supported by Member Sutherland that the Board of Education strike the February 21, 2018 Closed Session minutes due to lack of quorum for the Roll Call Vote.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspace, and Torres
Nays: None
Motion carried. (6-0)

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the minutes of the February 15, 2018 Regular Meeting and Study Session (with the reference of the closed session struck from the minutes).

Member Barghahn requested that under Discussion Items (page 4) of the February 15, 2018 Regular Meeting the minutes be amended to state she discussed "violation" of policies. Member Sutherland stated that she would not like that reflected in the minutes. President Himmelspace stated that full board comments are available for the public on the video recording of the meeting, which is available online.

Ayes: Members Piggott, Sutherland, Petrusha, Himmelspace, and Torres
Nays: Member Barghahn
Motion carried. (5-1)

ACCOUNTS PAYABLE

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the accounts payable for the month of February 2018, per the reports included in March 15, 2018 materials.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspace, and Torres
Nays: None
Motion carried. (6-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the financial statements ended February 2018.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 75-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following resignations and retirements.

Sharon Konieczny, Teacher
Stepanski Early Childhood
Retirement
Effective: June 28, 2018

Margaret Khandra, Techer Mason
Middle School
Retirement
Effective: July 1, 2018

Shawn Brown, Teacher Stepanski
Resignation
Effective: March 2, 2018

Tiffany Apostolakis, Teacher
Beaumont Elementary
Resignation
Effective: February 22, 2018

Member Barghahn inquired and Mrs. McLeod responded that these resignations are brought before the Board in accordance with Board policy.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelpach, and Torres
Nays: None
Motion carried. (6-0)

(2) Recommendation 76-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year:

Amanda Juliano, Teacher
Pierce Middle School
100% Probationary Contract
Effective: March 15, 2018

Candice Lowe Kurrle, Teacher
Stepanski Early Childhood Learning Center
100% Probationary Contract
Effective: March 19, 2018

NEW BUSINESS

a. Superintendent's Recommendations

(2) Recommendation 76-17-18 Relative to Teaching Contract Changes/Appointments

Hanna Brokaw, Teacher
Pierce Middle School
100% Probationary Contract
Effective: March 19, 2018

Maria Limones, Social Worker
Cooley Elementary
100% Probationary Contract
Effective: February 28, 2018

Andrew Miller, Teacher
Mott High School
100% Probationary Contract
Effective: February 21, 2018

Ruzzin, Jason, Teacher
Mason Middle School
Increased from 100% to 110%
Second Semester, Tenure Contract
Effective January 29, 2018

Laursen, Anthony, Teacher
Mason Middle School
Increased from 100% to 110%
Second Semester, Tenure Contract
Effective January 29, 2018

Nicholson, Nathan, Teacher
Kettering High School
Increased from 100% to 108.5%
Second Semester, Tenure Contract
Effective January 29, 2018

Snow, Stacy, Teacher
Kettering High School
Increased from 100% to 108.5%
Second Semester, Tenure Contract
Effective January 29, 2018

Liedel, Daniel, Teacher
Kettering High School
Increased from 100% to 108.5%
Second Semester, Tenure Contract
Effective January 29, 2018

NEW BUSINESS

a. Superintendent's Recommendations

(2) Recommendation 76-17-18 Relative to Teaching Contract Changes/Appointments (continued)

Stephan, Norman, Teacher
Kettering High School
Increased from 100% to 108.5%
Second Semester, Tenure Contract
Effective January 29, 2018

Member Barghahn confirmed that this detail is provided due to Board policy, noting that the exact same wording is in the policy for support staff but that is not our practice. Mrs. McLeod indicated that we follow past practice in presenting administrators and classified personnel. Member Barghahn raised concern with this referencing the Blue Book staff.

Member Piggott inquired and Mrs. McLeod clarified the replacement of the recent resignations.

Member Himmelspach requested clarification, and Mrs. McLeod responded that the increase to 108.5% is due to a teacher taking an additional class during their conference hour in accordance with the teachers' contract.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres
Nays: None
Motion carried. (6-0)

(3) Recommendation 77-17-18 Relative to Resolution: National School Breakfast Week

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following resolution proclaiming March 5-9, 2018 as National School Breakfast Week, encouraging all residents to become aware and concerned about their children's and their own nutrition habits, in hope of achieving a more healthful citizenry for today and the future.

WHEREAS, the School Breakfast Program has served our nation admirably since it was permanently established in 1975; and

WHEREAS, the School Breakfast Program is dedicated to the health and well-being of our nation's children; and

WHEREAS, the School Breakfast Program joins and has been joined through the years by many other excellent child nutrition programs; and

WHEREAS, there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs

NOW THEREFORE, the Board of Education of the Waterford School District hereby proclaims the week of March 5-9, 2018 as NATIONAL SCHOOL BREAKFAST WEEK and encourages all residents to become aware and concerned about their children's and their own nutrition habits, in hope of achieving a more healthful citizenry for today and the future.

Members of the Board offered comments commending the Waterford School District staff.

NEW BUSINESS

a. Superintendent's Recommendations

- (3) Recommendation 77-17-18 Relative to Resolution: National School Breakfast Week (continued)

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

- (4) Recommendation 78-17-18 Relative to Resolution: National Library Week

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following resolution proclaiming April 8-14, 2018 as National Library Week, encouraging all residents to visit and explore what's new at your library and engage with your librarian.

WHEREAS, libraries are not just about what they have for people, but what they do for and with people;

WHEREAS, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

WHEREAS, librarians are leaders in their institutions and organizations, in their communities, in the nation and in the world;

WHEREAS, librarians continue to lead the way in leveling the playing field for all who seek information and access to technologies;

WHEREAS, libraries and librarians look beyond their traditional roles and provide transformative opportunities for education, employment, entrepreneurship, empowerment and engagement, as well new services that connect closely with patrons' needs;

WHEREAS, libraries and librarians lead their communities in innovation, providing STEAM programing, Makerspaces and access and training for new technologies;

WHEREAS, libraries are pioneers supporting democracy and effecting social change, with a commitment to providing equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, libraries lead in working with diverse communities, including people of color, immigrants and people with disabilities, offering services and educational resources that transform communities, open minds and promote inclusion and diversity;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that the Board of Education does hereby proclaim National Library Week, April 8-14, 2018 and encourage all residents to visit and explore what's new at your library and engage with your librarian.

Member Torres encouraged the community to visit the library, which is a gem in our community.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

NEW BUSINESS

a. Superintendent's Recommendations

(5) Recommendation 79-17-18 Relative to MDOT Performance and Indemnification Resolution

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the attached Performance and Indemnification Resolution, required by the Michigan Department of Transportation for purposes of issuing to a Michigan Public School District an "Individual Permit for Use of State Trunkline Right of Way" or an "Annual Application and Permit for Miscellaneous Operations within State Trunkline Right of Way".

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelpach, and Torres
 Nays: None
 Motion carried. (6-0)

(6) Recommendation 80-17-18 Relative to Mott High School Spanish Trip to Costa Rica

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the Mott High School Spanish class trip to Costa Rica, March 28-April 5, 2019, as presented. Approval would be rescinded if the area to be visited is issued a travel warning.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelpach, and Torres
 Nays: None
 Motion carried. (6-0)

b. Consideration of Certain Purchases

(1) Recommendation 81-17-18 Relative to Contract Award: Bid Pack 18-03: Mason Middle School Renovations/Mott High School HVAC Upgrades

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the awarding of contracts for Bid Package 18-03 on the following summary of bids for Mason Middle School renovations and Mott High School HVAC upgrades.

Category	Contractor	Amount
Selective Demolition	Blue Star	\$249,800
Sitework/Concrete	Villanova Construction	\$1,199,800
Masonry	Albaugh Masonry	\$19,000
Steele	Heritage Contracting	\$334,050
Carpentry	Heritage Contracting	\$396,500
Doors, Frames,	Tanner Supply Co.	\$356,560
Roofing	Schena Roofing	\$30,116
Aluminum Framing	Hewett Co., Inc.	\$949,950
Hard Tile	Southeastern Tile	\$177,110
Flooring	City Contracting Services	\$206,000
Painting	Heritage Contracting	\$265,250
Gym Equipment	Bareman Associates	\$17,030
Casework	Farnell Contracting	\$197,500
Telescoping Bleachers	Interkal, LLC	\$33,306
Mechanical	Oakland Plumbing	\$1,044,000
Electrical	Metro Electric	\$845,000
TOTAL AWARDS		\$6,320,972

Funding Source: 2016 Bond Series II

NEW BUSINESS

b. Consideration of Certain Purchases

- (1) Recommendation 81-17-18 Relative to Contract Award: Bid Pack 18-03: Mason Middle School Renovations/Mott High School HVAC Upgrades (continued)

The Board of Education thanked the community for their support.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelpach, and Torres
 Nays: None
 Motion carried. (6-0)

- (2) Recommendation 82-17-18 Relative to Contract Award: T2 Video Surveillance and Cabling

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education award a contract for Video Surveillance and Cabling Infrastructure as follows:

Category	Contractor	Amount
Structured Cable Installation	Amcomm	100,180
Cameras and System Installation	Amcomm	467,425
Total Award		567,605

Funding Source: 2016 Bond Series II

Member Petrusha noted Barton Malow provided a recommendation and asked if we have used this company before. Mr. Holbrook confirmed that we have.

President Himmelpach spoke to the District's focus on keeping our schools safe as evidenced by this contract for video cameras.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelpach, and Torres
 Nays: None
 Motion carried. (6-0)

- (3) Recommendation 83-17-18 Relative to Contract Award: Asbestos Removal – Haviland Elementary, Houghton Elementary and Mason Middle School

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education award contracts for the asbestos removal at Haviland, Houghton and Mason Middle School as follows:

Company	Bid 1 Haviland/Houghton	Bid 2 Mason MS	Bid Award
*Trust Thermal Abatement, Inc	*\$97,000	*\$102,000	*\$199,000
Building Decommission Services, LLC	\$153,000	\$174,900	\$327,900
Environmental Maintenance Engineers	\$180,000	\$211,270	\$391,270
Global Green Service Group	\$281,176.85	\$763,845.65	\$1,045,021
Qualified Abatement Services	\$133,380	\$141,300	\$274,680
Quality Environmental Services, Inc.	\$142,460	\$164,065	\$306,525
Dore & Associates	\$141,600	\$169,600	\$311,200
Total Environmental Services	\$143,400	\$154,260	\$297,660

b. Consideration of Certain Purchases

- (3) Recommendation 83-17-18 Relative to Contract Award: Asbestos Removal – Haviland Elementary, Houghton Elementary and Mason Middle School (continued)

*Award Recommendation
Funding Source: 2016 Bond Series II

Member Petrusha confirmed that we have used this company in the past. Mr. Holbrook indicated that we have used them extensively and their bid reflects their experience in our buildings. He also noted that we use Nova Environmental to provide oversight. Member Sutherland asked if that is an additional cost to come before the Board and Mr. Holbrook explained this would be a consultant fee which does not require Board approval as capital improvements.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelpach, and Torres
Nays: None
Motion carried. (6-0)

DISCUSSION ITEMS

- a. Future Items
- (1) Spring Break, April 2-6
 - (2) No Board of Education Meeting Scheduled on April 5
 - (3) Celebration of Learning – Scholastic Art Award
 - (4) Information – Waterford Academic Achievement Endorsement
 - (5) Information – Waterford READS
 - (6) Action – Bid Pack 18-04: Transportation Site and Remodel Improvement
 - (7) Action – Bid Pack 18-05: Riverside Partial Roof Replacement
 - (8) Action – Partial Roof Replacement: Covert Center and Kettering High School
 - (9) Action – Revised Budget 2017-2018

DISCUSSION ITEMS

- b. Board of Education Reports

Member Torres discussed the Collaborative School Finance Study, encouraging the community lobby the legislature for adequate funding. He also discussed Oakland County Reads and National Walkout Day.

Member Piggott talked about the upcoming Waterford Youth Assistance Youth Recognition Night as well as Select Fifty.

Member Barghahn spoke about the budget season requesting that the Board explore various budget options including reductions coming from places other than the buildings, ideas for a possible surplus. Can we give raises, add to the fund balance or give raises and add to the fund balance while reducing in other areas? It's important to show our priorities in our spending. The next budget study session is scheduled for April 26. Member Barghahn expressed concerns that we are budgeting for a loss of 300 students (\$2.4 million reduction) and there is an assumption that will be reducing teachers through attrition rather than exploring other reductions. When is the point that central staff and their departments are reduced due to the loss of students? Member Barghahn asks for discussion and transparency.

Member Petrusha discussed athletics and the outstanding support of Waterford fans.

DISCUSSION ITEMS

b. Board of Education Reports

Member Sutherland, in response to Member Barghahn's comments, clarified that we are not just taking 12 teachers and spoke to the equation that is used to determine the number of teachers needed to maintain class size to appropriately reflect the needs of the District. She also spoke about the State of the Township, including the student performance of the National Anthem and the presentation by Dr. Wunderlich highlighting the great things happening in the District.

Member Himmelspach extended condolences to the family of Mike LeMense. He also thanked Schoolcraft for the invitation to Milk & Cookies and reminded the community about Select Fifty.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Kristen Wagner addressed the Board of Education relative to board member relations.

Lisa Kane commented on Board of Education ethics.

Beth Dannewitz spoke regarding HB 584-586.

Art Welch addressed the Board relative to board relations.

SUPERINTENDENT'S REPORT

Dr. Wunderlich referenced Policy 6220, which charges Mr. Holbrook with maintaining a 5% fund balance and recognized his work to get us there. He also addressed the proposed increase in legal fees and spoke to many of the areas that contribute to the increased costs this year. Additionally, he clarified information as it relates to the reduction of administrative personnel as well as the student loss equating to the difference between the graduating class and incoming kindergarteners. District successes were highlighted, including Kettering Boys Bowling State Champs, Kettering Robotics Regional Champs, Mott student's Scholastic Art Award-2nd place nationally, Cooley was named 26th in the top 100 most improved schools in the state, CIA was invited to present to the County on reading practices, Kettering Orchestra received all 1's at Festival, Vocal Festival at Kettering, Grayson Leader in Me Symposium and Evergreen Award, Rotary recognized Haviland readers, Kettering Wrestler 2nd in State, Dove Awards, WKHS Girls Basketball won Districts making Regional Finals, Mott Boys Basketball won Conference Championship, Mott Diver Seth Casper took 3rd in the State Championship and Waterford Gymnast advancing to state competition, DI teams advance to states and 10 educators from Chicago Public Schools toured Waterford School District.

ADJOURNMENT

The meeting was adjourned by President Himmelspach at 8:26 PM.

A copy of the DVD is on file with the official minutes.

Secretary, Board of Education

/mr

**WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION**

Special Meeting Minutes

March 28, 2018

OPENING

A Special Meeting of the Waterford School District Board of Education, held at Pierce Middle School, 5145 Hatchery Road, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

PLEDGE

The Board of Education and participants stood for the Pledge of Allegiance.

ROLL CALL

Present: Members Himmelspach, Piggott, Sutherland, and Torres
Absent: Members Halls, Barghahn, and Petrusha
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Lisa McFee, Carly Stone, Nadine Milostan, Kristie Moore, Frank Benning, Crystal Church, Shannon Clark, Terry Harden, Denise Sokol, Nickie Antoon, Makenzie Benning, Brooklynn Longacre, Melissa Coopersmith, Sherri Ellsworth, Rena Ellsworth, Vicki Widman, Alissa Skorieczny, Kaye Burrill, Sarah Gadzinski, Anne Kurse, Laura Smith, Debra Cooper, Jennifer Knipper, Michelle Sullivan, Donna Path, Kathy Sych, Dave Reimus, Angela Miller, Michelle Loisel, Kaila Partlo, Lou and Cindy Hill, Mary and Elanor Ressler, Megan Yang, Adam Stephens, Sylinia Kirsch, Beth Dannewitz, McKenna Plunkett, Christina Palmer, Nick Caroway, Amy Holmes, Tamara Pittman, Cathy Cowger, Jennifer Jones, Matthew McClure, Josh Thompson, Amber Davis, Branna Doetsch, Connie Rudd, Linda Sutton, Jeff Lund, Dianna Tracy, Melissa and Rich Chittick and Mason, Kinyota Bonds, Faith Scott, Randi Scott, Kandice Bonds, Karin Schermerhorn, Erica Rolack, John Puleo, Ryan Egres, Tom Egres, Samantha Wagman, Robin and Rudie McGregor, Karrin and Tim Smith, Lisa Pittman, Malisa Shaw, Krystin Pearsall, Steve Partlo, Holly Cummings, Gyla Demetrak, Patricia Thomas and others who did not register.

APPROVAL OF THE AGENDA

The agenda was approved as presented.

AUDIENCE COMMENTS RELATIVE TO BULLYING

Brooklynn Longacre: Expressed appreciation that this is not an easy matter and spoke about specific situations in schools regarding discipline, student bullying progressing from verbal to physical and concerns about communication, coordination between schools and consequences. He requests a formal action plan.

Frank Benning: Reflected that there has always been bullying but now there is no action when a child is assaulted. He expressed feelings that these things are pushed under the rug.

Nakia Vickery and Rachel Chambers: Juniors at Kettering High School shared ideas on how to address bullying situations in schools working with the school and student leadership through an ap. The students will talk with leadership and receive help as friends. Administration would oversee this and if it goes well they would like to see it implemented around the district. They also discussed cross level assistance, where high schoolers would come to visit with the elementary students who are struggling.

Don Bortz: Discussed experience with bullying and that you need to hit them back. His daughter was getting sexually harassed and he told her to hit them back. Prepare yourself to defend yourself.

Kaila Partlo: The high school students had an excellent idea. Issues are being personally addressed. It's important to work with the Board and let them help us. There needs to be consequences and better communication. As it relates to the Task Force, I'm raising my hand. Inquired about what is going to happen

after bullying occurs and what will we do to prevent it. There are other programs and apps using technology. Work together with the District for the best solution.

Brianna Doetsch: Senior at Waterford Kettering shared personal experiences and problems, beginning in elementary school, with bullying and assault. She stressed that we can't lose kids – take more action.

Mark Slezak: Spoke regarding his nephew, Andrew Griffith.

Marilyn Meissner: Bullying is not uncommon. Other districts have found a way to deal with it. Trust is a factor. There are wonderful teachers in Waterford but there is an environment that is supporting this behavior. Victims need to be heard and there needs to be follow-through.

Rosemary Istratoff: This issue deserves attention, providing statistics relative to school shooters, bullying, a mental health and people to watch their guns, talk to kids and stay educated.

Lisa Kane: Thank you to the staff for continued support, including Stepanski and Schoolcraft teachers who have been so helpful to our families. This starts with the parents, teaching them resilience, confidence, and love. Bring students into the conversation. Parent involvement is critical. At the last school dance, only three parents volunteered but there were 10 staff members. Stay involved and take advantage of the PTA.

Alicia Ellsworth: I believe in you guys to make change. Thank you to mom for helping me through this situation.

Megan Young: Missed the first meeting. It's heartbreaking to hear the stories. When and how are we going to memorialize those who have taken their life? Would like to see an event or fundraiser in honor of the students and their family.

Kristen Wagner: Thank you everyone involved. We have to listen to our children and speak from our own experience. As a parent of a child with mental illness, starting at Stepanski through Pierce, I have been pleased with complete support. Remember, there has been legislative action recently about restorative practices and discipline. Both sides have a right to an education. Find ways as a community to come together and address.

Kinyota Bonds: Grandchildren attend Waterford School District. Never had problems in Pontiac but there are issues at Donelson Hills. Discussed specific issues at Donelson Hills involving her daughter and grandson. She requested a release from the District for her grandson.

Dianna Tracey: Proud of the students who presented the solution. Grandmother in the District. Son had bullying issues and parent group gathered to pray for the students, parents and staff. Fighting is not problem solving.

John Puleo: Thank you for having this meeting. Has six children, five in WSD. This is a parenting and schooling issue. It's not a perfect world. They had an issue on the way to the bus and the principal called. Wants to get families involved.

Angelio Rios: Came to Michigan in 2008 from Puerto Rico. Discussed issues from previous district and also Waterford School District. His son hates school and doesn't want to go. He told the teachers to please make his son fall in love with school again. Be one voice for our future.

Crystal Church: Discussed issues which escalated in elementary school. Something needs to be done. Her son said be helpful not hurtful.

Makenzie Benning: Shared personal experience with bullying and harassment at school.

Brooklyn Longacre: Discussed personal experience with an environment of bullying and harassment at school which resulted in a school transfer.

Amber Davis: Loves WSD but has had problems. She shared details and discussed the need for better communication all around and pulling her child out of school. We need the staff and board to have eyes open and staff and parents need to care.

Robin McGregor: Waterford School District is the best place on earth. The Board wants to make a difference. There are programs in the buildings that are making a difference. We are Waterford and we will rise above this.

Jennifer Jones: Discussed an issue between her kindergartener and a fifth grade student. The school and social workers have been great so far but she isn't sure. She also commented on the right to know the name of the bully and consequences. Stop blaming the victim.

Leah Langlois: Concerned that our children have suicidal thoughts. She wants to stand up for other mothers who don't have the courage. Parents need to show kids to care about others, love and respect. Wants to see change and enforcement.

Melissa Chittick: Spoke to a personal matter involving her child.

Richard (last name unclear): There is a huge problem throughout the country. We need to educate about bullying – write it on the walls, letters, etc. It is not tolerated. All need to work on this together.

Peter Marik: Moved to Waterford six years ago and has children in Farmington Schools and a step-daughter in this district. Spoke to experiences in Farmington. Public needs to oversee the Board.

Anna Torres: Spoke to concerns on this issue, and the responsibility parents have. We must work together to find great ideas. Waterford is in a unique position to become a leader on this issue.

Tresa Galloway: School administrator, teacher and parent in Gross Point Schools. She spoke to the issues of bullying her son had in school and the importance of developing relationships with staff, other parents and our kids. She developed a program for Gross Point Schools.

Malisa Shaw: Spoke to the different experiences she has had at the various levels during her child's education. Parents need to know the consequences and support available. She expressed concerns that teachers don't have respect from kids.

Kristie Moore: Schoolcraft Elementary is proactive and already moving forward Launching Schoolcraft to Greatness. She expressed her concerns with the meeting held previously. This is an opportunity to show everyone we can fix it. Parents need to be more involved in the schools.

Nickie Antoon: Graduated from Waterford Schools, children graduated from Waterford Schools and now has grandkids here. The administration and board love our kids. Come together, don't blame.

Logan Coopersmith: Discussed experience he and his siblings had in the district. After a personal tragedy the support was overwhelming. Open your eyes and work together.

Ryan Egres: Spoke to the personal experiences he had as a student with bullying early on and the positive impact the high School Link Leaders had. Believe in change and fight for it!

Zoe Nalepa: The Board, teachers and principals do their best. Students learn from watching and hearing adults. Give them something good to see and hear as they create their personality. She suggested taking teacher recommended high school students to visit elementary students to show them that kind is cool.

BOARD DISCUSSION RELATIVE TO BULLYING

Member Sutherland thanked everyone who attended, shared their courageous stories and cared enough to advocate for our community. There is divisiveness and anger in our world right now and schools are not immune to this and we see that you are hurting. That we are doing nothing is not a fair assessment. There is no they, only us. We are proactive but can always improve policies, consequences and prevention. Anger doesn't fix this, only kindness, relationships and respect. We need to model for our students. It's on us to make Waterford a place where students feel safe and loved. We need your help.

Member Torres thanked students, parents and community members for attending. Students deserve a nurturing and safe environment. It was impressive to hear the students talking about empathy. He spoke to his role in the juvenile court system and seeking to help kids become something fantastic in this life. The Board takes this position seriously. We need to work together. He is willing to stay for anyone who wants to talk after this meeting. Hold us accountable and reach out to us. We want the best for this community.

Member Piggott thanked those who attended and reached out via social media and email. Thank you to the students for your courage to speak out. He offered comments on all of the great ideas coming out to help address this issue. Don't be afraid to contact us. This is making a change and working together we can be powerful.

Member Himmelspach thanked everyone for attending and discussed what's next, including the development of the Task Force charged to review policies, training and best practices and provide recommendations to address the issues raised.

ADJOURNMENT

The meeting was adjourned by President Himmelspach at 9:03 PM.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	Accounts Payable for March 2017-18.

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of March 2017-18 as listed on pages 1-190, and Fifth Third Account Statement pages 1-4.

<u>General Fund/Pooled Cash</u>	
Vendor Checks/Electronic Transfers	\$ 2,758,450.21
 <u>Special Ed Center Program</u>	
Vendor Checks/Electronic Transfers	\$ 19,046.74
 <u>Community Service Fund</u>	
Vendor Checks/Electronic Transfers	\$ 44,457.67
 <u>Food Service</u>	
Vendor Checks/Electronic Transfers	\$ 219,526.55
 <u>Bond Capital Projects – Series I</u>	
Vendor Checks/Electronic Transfers	\$ 5,188.42
 <u>Bond Capital Projects – Series II</u>	
Vendor Checks/Electronic Transfers	\$ 291,089.47
 <u>Bond Capital Projects – Series III</u>	
Vendor Checks/Electronic Transfers	\$ 41,005.00
 <u>Purchasing Cards – 5/3 Acct Stmt</u>	
	\$ 9,259.95

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached schedule.

Resource Person(s) William Holbrook, C.P.A., Asst. Supt of Business & Operations
Danielle Corbeil, Director of Finance & Budget
Doreen Simonds, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: April 19, 2018

**WATERFORD SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND
FOR THE NINE MONTHS ENDED MARCH 2018**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 11,937,919	\$ 10,730,970	89.9%
OTHER	2,972,741	586,550	19.7%
TOTAL	14,910,660	11,317,520	75.9%
STATE			
MEMBERSHIP AID	55,761,278	39,407,610	70.7%
CATEGORICAL AID	17,012,214	12,022,872	70.7%
TOTAL	72,773,492	51,430,482	70.7%
FEDERAL	7,015,894	4,354,323	62.1%
INCOMING TRANSFER	5,534,496	4,150,872	75.0%
TOTAL REVENUE	\$ 100,234,542	\$ 71,253,197	71.1%
 <u>EXPENDITURES</u>			
INSTRUCTION:			
ELEMENTARY	\$ 9,896,158	\$ 7,297,589	73.7%
MIDDLE SCHOOL	4,733,268	3,452,015	72.9%
HIGH SCHOOL	7,653,917	5,260,719	68.7%
SUMMER SCHOOL	132,307	78,308	59.2%
EARLY CHILDHOOD	1,783,869	1,126,318	63.1%
SPECIAL ED	10,087,782	6,720,524	66.6%
COMP ED	2,462,879	1,281,311	52.0%
VOC ED	969,958	702,943	72.5%
TOTAL INSTRUCTION	37,720,138	25,919,727	68.7%
SUPPORT SERVICE:			
PUPIL SERVICE	7,074,710	4,754,114	67.2%
INSTR STAFF	2,056,384	1,421,535	69.1%
GENERAL ADM	1,235,588	952,879	77.1%
SCHOOL ADM	3,839,590	2,827,517	73.6%
BUSINESS	10,201,858	9,383,966	92.0%
CENTRAL	26,713,098	18,320,989	68.6%
TOTAL SUPPORT	51,121,228	37,661,000	73.7%
OTHER:			
ATHLETICS	1,548,423	986,942	63.7%
COMMUNITY SERVICE	106,358	67,414	63.4%
FEDERAL PROGRAMS	7,428,462	4,610,378	62.1%
DEBT	1,102,000	1,102,300	100.0%
TEACHER RETIREMENT SAVINGS	(300,000)	(225,000)	75.0%
NEGOTIATIONS RESERVE	1,381,190	1,035,893	75.0%
INTERFUND TRANSFERS	117,633	88,225	75.0%
TOTAL OTHER	11,384,066	7,666,152	67.3%
TOTAL EXPENDITURES	\$ 100,225,432	\$ 71,246,879	71.1%
REV. OVER(UNDER) EXP.	\$ 9,110	\$ 6,318	

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.a.(1)	NEW BUSINESS Superintendent's Recommendation 84-17-18
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Evans, Jamie – Social Worker
Kingsley Montgomery School
Resignation
Effective: May 11, 2018

Moraco, Kelly – Teacher
Beaumont Elementary School
Resignation
Effective: April 13, 2018

Norton, Lisa - Teacher
Children's Village School
Retirement
Effective: July 1, 2018

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.a(2) NEW BUSINESS
Superintendent's Recommendation 85-17-18
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2017-2018 school year:

Appointments/Changes:

Burke, Julie – Teacher
Mott High School
100% Tenure Contract
Effective: March 12, 2018

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: April 19, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 12.a.(3)	NEW BUSINESS Superintendent's Recommendation 86-17-18
TOPIC:	Resolution for Adoption by the Board of Education of Waterford School District - Revised Budget 2017-2018

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2017-2018. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

GENERAL FUND

REVENUE

Local	\$ 14,453,756
State	75,116,263
Federal	7,436,949
Incoming Transfers and Other Transactions	<u>5,012,308</u>
Total Revenue	\$ 102,019,276
Fund Balance July 1, 2017	<u>\$ 4,993,892</u>
Total Available to Appropriate	<u><u>\$ 107,013,168</u></u>

BE IT FURTHER RESOLVED, that \$101,900,360 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:	
Basic Programs	\$ 24,639,688
Added Needs	14,444,715
Instruction - Employee Benefits	15,053,715
Support Services:	
Pupil Services	7,072,670
Instructional Services	2,135,840
General Administration	1,360,442
School Administration	3,898,954
Business Services	10,496,551
Central Services	4,214,818
Support Services - Employee Benefits	7,852,121
Athletics	1,576,614
Community Services	101,984
Federal Programs	7,832,615
Debt Service	1,102,000
Outgoing Transfers	117,633
Total Expenditures	<u>\$ 101,900,360</u>
Fund Balance Unassigned	\$ 5,112,808
Non Spendable - Prepaids	-
Fund Balance June 30, 2018	<u><u>\$ 5,112,808</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

SCHOOL SERVICE FUND

REVENUE

Local	\$ 5,449,460
State	110,000
Federal	3,089,492
Incoming Transfers and Other Transactions	<u>117,633</u>
Total Revenues and Incoming Transfers	\$ 8,766,585
Fund Balance July 1, 2017	\$ 818,839
Less Appropriated Fund Balance (Reserve for Inventory)	<u>19,467</u>
Fund Balance Available to Appropriate	<u>\$ 799,372</u>
Total Available to Appropriate	<u><u>\$ 9,565,957</u></u>

BE IT FURTHER RESOLVED, that \$8,766,585 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Food Service	\$ 5,146,500
Performing Arts Centers	209,814
Pool & Fitness Centers	872,869
Childcare	1,614,725
Senior Citizens	<u>922,677</u>
Total Expenditures	\$ 8,766,585
Unassigned Fund Balance - Child Care	\$ -
Restricted Fund Balance - Food Service	799,372
Non Spendable - Food Serv Inventory	<u>19,467</u>
Fund Balance June 30, 2018	<u><u>\$ 818,839</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

SPECIAL EDUCATION CENTER PROGRAMS

REVENUE

State	\$ 1,624,248
Incoming Transfers and Other Transactions	<u>4,760,693</u>
Total Revenues and Incoming Transfer	\$ 6,384,941
Fund Balance July 1, 2017	<u>\$ 350,000</u>
Total Available to Appropriate	<u><u>\$ 6,734,941</u></u>

BE IT FURTHER RESOLVED, that \$6,384,941 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction	\$ 2,601,931
Support Services - Pupils	1,436,904
Support Services - Instructional Staff	1,815,694
Transportation	320,759
Oakland Schools Resident Tuition	1,226,740
Redistributed Indirect Expenditures	(755,075)
Redistributed Rent Expenditure	<u>(262,012)</u>
Total Expenditures	<u>\$ 6,384,941</u>
Restricted Fund Balance June 30, 2018	<u><u>\$ 350,000</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

DEBT RETIREMENT FUND

REVENUE

Local Property Taxes	\$ 15,927,365
Total Revenue	\$ 15,927,365
Fund Balance July 1, 2017	\$ 1,624,380
Total Available to Appropriate	<u>\$ 17,551,745</u>

BE IT FURTHER RESOLVED, that \$15,835,044 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Redemption of Bond Principal	\$ 11,860,000
Interest on Bonded Debt	3,973,544
Other	1,500
Total Expenditures	<u>\$ 15,835,044</u>
Restricted Fund Balance June 30, 2018	<u>\$ 1,716,701</u>

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director of Finance & Budget

Date of Board of Education Meeting: April 19, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.a.(4) NEW BUSINESS
Superintendent's Recommendation 87-17-18
TOPIC: Reinstatement of Student B

In keeping with Michigan law, a committee consisting of school board members, a school administrator, teacher and parent of a pupil in the district reviewed a petition for the reinstatement of a student previously expelled by the Waterford School District. After reviewing all facts and information in the matter and giving careful consideration to the applicable State law, the Committee recommends that the Board of Education

- _____reinstates Student B.
- _____reinstates Student B, with conditions.
- _____denies the reinstatement of Student B.

Resource Person(s): Darin Holley, Director, Instructional Services and Technology

Date of Board of Education Meeting: April 19, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	12.b.(1) NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 88-17-18
TOPIC:	Contract Award: Bid Package 18-04, Transportation and Site Remodeling Improvements

It is recommended that the Board of Education approve the awarding of contracts for Bid Package 18-04 on the following summary of bids for Transportation site and remodeling improvements.

Contract Awarded:	Description	Amount
Door & Associates	Structure Demolition	\$89,200
Ecker Mechanical	Electrical	\$132,900
Heritage Contracting	Mechanical	\$75,700
Construction Solutions, Inc	General Trades	\$152,700
Silverline Contracting	Roofing/Metal Panels	\$139,600
Matzak	Fuel Tanks	\$298,000
Cortis Brothers	Sitework	\$1,155,100
Contract Award Total:		\$2,043,200

*Included is an attached memo explanation of alternate bid and Barton Malow recommendation

Total Award Package: \$ 2,043,200

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director, Nutrition & Purchasing Services

Date of Board of Education Meeting: April 19, 2018

April 10, 2018

Mr. William Holbrook
Executive Director, Business and Operations
Waterford School District
501 N. Cass Lake Road
Waterford, MI 48328

Re: **Contract Award Presentation**
Bid Pack 18-04 Transportation Site and Remodeling Improvements

Dear Mr. Holbrook:

Proposals were received April 5, 2018 for the Transportation Site and Remodeling Improvements. We reviewed the proposals and qualifications of each of the bidders, jointly with French Associates, Inc., and recommend contracts be awarded as follows:

<u>Category</u>	<u>Contractor</u>	<u>Amount</u>
024000 Structure Demolition	Dorr & Associates	\$89,200
033300 Sitework	Cortis Brothers	\$1,155,100
060000 General Trades	Construction Solutions, Inc.	\$152,700
075000 Roofing/Metal Panels	Silverline Contracting	\$139,600
135000 Fuel Tanks	Matzak	\$298,000
230000 Mechanical	Heritage Contracting	\$75,700
<u>260000 Electrical</u>	Ecker Mechanical	<u>\$132,900</u>
TOTAL AWARDS		\$2,043,200

Included with this letter is a tabulation of all bids received, and a summary of recommended bidders. Note that the bids received from Heritage Contracting (Electrical Scope) and Ecker Mechanical (Mechanical Scope) were incomplete, and therefore they are not being considered. The current projection of trade contracts after awards are complete is **\$2,043,200**. Please contact me should you have any questions.

Sincerely,

Larry Bukowski

Project Manager
Barton Malow Co.

Waterford School District - Bid Pack 18-04 - Bid Tabs

Category	Contractor	Base Bid	Alternate C-1	Alternate C-2	Alternate C-3
Demo	Blue Star	\$106,770.00			
	Dorr & Associates	\$89,200.00			
	Universal Consolidated Enterprises	\$99,997.00			
	Christman Contractors	\$97,300.00			
Electrical	Heritage Contracting	\$58,650.00			
	Ecker Mechanical	\$132,900.00			
Mechanical	Heritage Contracting	\$75,700.00			
	Contrast Mechanical	\$84,900.00			
	Great Lakes Mechanical	\$84,000.00			
	Ecker Mechanical	\$29,900.00			
General Trades	Cross Renovation	\$170,000.00			
	Heritage Contracting	\$158,300.00			
	City Contracting Services	\$168,000.00			
	Commercial Contracting Corp.	\$181,000.00			
	A.F. Bellasario	\$206,000.00			
	Construction Solutions Inc.	\$152,700.00			
Roofing/Metal Panels	Heritage Contracting	\$244,550.00			
	Liberty Sheet Metal	\$206,795.00			
	Silverline Contracting	\$139,600.00			
	LaDuke Roofing & Sheet Metal	\$239,948.00			
	Schena Roofing & Sheet Metal	\$274,335.00			
Fuel Tanks	Matzak	\$298,000.00			
Sitework	Cortis Brothers Trucking & Excavating	\$998,700.00	\$97,900.00	\$46,700.00	\$11,800.00
	Villanova Construction Co., Inc.	\$1,122,500.00	\$121,200.00	\$70,700.00	\$31,700.00

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.b.(2)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 89-17-18
TOPIC:	Contract Award: Bid Pack 18-05, Riverside Partial Roof Replacement

It is recommended that the Board of Education approve the awarding of contracts for Bid Pack 18-05, Riverside partial roof replacement:

Company	Description	Base Bid	Amount
Schena Roofing & Sheet Metal	Roofing	\$175,800	\$175,800
Heritage Contracting	EIFS (Stucco)	\$10,775	\$10,775
Contract Award Total			\$186,575

Total Award Package: \$ 186,575

Funding Source: 2016 Series II

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
John Keglovitz, Associate Director, Maintenance & Operations
Doreen Simonds, Director, Nutrition & Purchasing Services

Date of Board of Education Meeting: April 19, 2018

April 10, 2018

Mr. William Holbrook
Executive Director, Business and Operations
Waterford School District
501 N. Cass Lake Road
Waterford, MI 48328

Re: **Contract Award Presentation**
Bid Pack 18-05 Riverside Roof Replacement

Dear Mr. Holbrook:

Proposals were received April 10, 2018 for the Riverside Roof Replacement. We reviewed the proposals and qualifications of each of the bidders, jointly with French Associates, Inc., and recommend contracts be awarded as follows:

<u>Category</u>	<u>Contractor</u>	<u>Amount</u>
075000 Roofing	Schena Roofing & Sheet Metal	\$175,800
<u>072413 EIFS</u>	Heritage Contracting	<u>\$10,775</u>
TOTAL AWARDS		\$186,575

Included with this letter is a tabulation of all bids received, and a summary of recommended bidders. The current projection of trade contracts after awards are complete is **\$186,575**. Please contact me should you have any questions.

Sincerely,

Larry Bukowski

Project Manager
Barton Malow Co.

Waterford School District - Bid Pack 18-05 - Bid Tabs			
Category	Contractor	Base Bid	Alternate A-1
EIFS	Heritage Contracting LLC	\$10,775.00	
Roofing	Schena Roofing & Sheet Metal	\$175,800.00	\$47,655.00

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.b.(3)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 90-17-18
TOPIC:	Contract Award: Partial Roof Replacement Covert Center

The Administration recommends the awarding of a contract for the partial roof replacements at the Covert Center.

Company	Amount
Newton Crane Roofing	\$ 154,400*
Lutz Roofing	\$ 195,430
Butcher & Butcher	\$ 191,910
Bloom Roofing	\$ 206,000
VJM Design Build	\$ 219,680

* Contract Award: Newton Crane \$ 154,400

Funding Source: 2016 Bond Series II

Resource Persons: Bill Holbrook, Assistant Superintendent, Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director, Nutrition and Purchasing Services

Date of Board of Education Meeting: April 19, 2018

**Bid Tabulation
For 2018 Covert School Partial Roof Replacement**

2018 Covert School Partial Roof Replacement

Covert Low Slope Roofs					
Total Base Bid Amount Listed on Bid Form Pg. 2	Newton Crane Roofing	Lutz Roofing	Butcher & Butcher	Bloom Roofing	VJM Design Build
Total Base Bid Sums	\$ 154,400.00	\$ 195,430.00	\$ 191,910.00	\$ 206,000.00	\$ 219,680.00

Unit Cost Items:

Unit cost items for the apparent low bidder are within range of current roofing industry for our market area.

Covert School Work Areas are hatched below.

Size of Project: Approx. 11,000 square feet including 5 Roof Areas.

Recommendations: Recommend low bidder Newton Crane Roofing.

