



Waterford School District Board of Education Meeting April 2, 2020

Business Services Update

Presented by:

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Assistant Superintendent Business & Operations



Business Services Update

Discussion Items:

- 2019-20 Revised Budget
- 2020 Bond Proposition
- Food & Nutrition Services

2019-20 Revised Budget Update

Revenue

State Aid

Increases:

Foundation Increase (\$137 per student)	\$	1,110,645
Enrollment Increase (140 FTE)		1,105,580
Special Education (51f)		377,424
Other Categorical		26,190

Reductions:

High School Foundation (22n)	(69,094)
Computer Adaptive Tests (104d)	(71,798)

Est. Shutdown Impact:

Preschool Tuition	(74,957)
Food Service Contribution	(150,000)
Facility Rentals	(27,500)
Athletics	(12,000)
Medicaid	(45,000)

Net Revenues	\$	2,169,490
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2019-20 Revised Budget Update

Expenditures

Increases:

Staff wages (start of school year)	\$ 2,086,726
Bus Driver wages (mid year)	96,600
KMS Teacher stipends (mid year)	50,000
Special Education Paraprofessional wages	242,250
School & Community Services Department	48,278

Est. Shutdown Impact:

Childcare Transfer	323,217
Pool & Fitness Transfer	145,553
Performing Arts Center Transfer	62,269

Reductions:

Building Substitutes (1 FTE per building)	(353,808)
Senior Center Transfer	(100,000)
Various Open Positions	(187,110)

Est. Shutdown Impact:

Substitute Positions	(139,594)
Transportation (Fuel & Maintenance)	(123,535)
Athletics (Spring Season)	(80,083)

Net Expenditures	\$ 2,070,763
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2019-20 Revised Budget Update

Net Revised Budget Change:

Net Revenues	\$ 2,169,490
Net Expenditures	2,070,763
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Net Surplus/(Deficit)	<u><u>\$ 98,727</u></u>

Note: The above numbers do not include the \$500,000 contingency.

2020 Bond Proposition

Timeline:

- **March 19, 2020:** The Board of Education approved a Resolution moving the 2020 Bond Proposition election from May 5, 2020 to August 4, 2020
- **April 16, 2020:** The Board of Education takes Action on a revised Preliminary Qualification (Michigan Department of Treasury needs 10 days to review)
- **May 7, 2020:** The Board of Education takes Action to Certify Bond Proposition Language based on Treasury's approval
- **May 12, 2020:** Last day to submit Certified Bond Proposition to Oakland County Elections

2020 Bond Proposition

Moving the Election:

- Per the Michigan Department of Treasury:
 - The District cannot change the amount of the Bond Proposal (\$150,000,000)
 - The District cannot change the project scope described in the Bond Proposal
 - The District is required to update the Proposal's financial/millage information
- As a result of moving the election to August, the District must update the millage amounts due to the election being held in a new fiscal year that resets millage rates required to pay proposed and existing bonds
- Updating the Bond Proposition requires the Board of Education to approve a revised Preliminary Qualification Application and to certify the revised Bond Proposition Language
- The next slide indicates the section of the Bond Proposition that is required by Treasury to be updated (highlighted in **BLUE** and italicized)

2020 Bond Proposition

Shall the Waterford School District, County of Oakland, Michigan, borrow the principal sum of not to exceed One Hundred Fifty Million Dollars (\$150,000,000) and issue its general obligation unlimited tax bonds for the purpose of defraying the cost of:

- constructing and furnishing a new Early Childhood Center
- constructing, erecting, furnishing and equipping additions to and remodeling, furnishing, refurbishing, equipping and reequipping existing school buildings;
- acquiring school buses;
- constructing, equipping, developing and improving sites, including athletic fields and facilities and playgrounds; and
- acquiring, installing and equipping instructional technology infrastructure and equipment; and
- upgrading and acquiring safety and security equipment?

The debt millage required to retire all bonds of the School District currently outstanding and proposed pursuant to this ballot is expected to be at or below 6.75 mills. The estimated millage to be levied in 2020 to service this issue of bonds is .4329 mills (\$.4329 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds of this issue is 2.6645 mills (\$2.6645 per \$1,000 of taxable value). The bonds will be issued in series, payable in the case of each series in not to exceed 20 years from the date of issue of such series.

The School District currently has **\$132,285,000** of qualified bonds outstanding and \$0 of qualified loans outstanding under the School Bond Qualification and Loan Program (the “Program”). The School District does not expect to borrow from the Program to pay debt service on these bonds. If the School District borrows from the Program, the estimated computed millage rate may change based on changes in certain circumstances.

(Under State law, expenditure of bond proceeds must be audited and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries or other operating expenses.)

Food & Nutrition Services

The Process:

- Estimate the number of meals to be served
 - This is changing daily as follows:

<u>Date</u>	<u>Day(s)</u>	<u>Crary Campus</u>	<u>Riverside</u>	<u>Mason*</u>	<u>Bus Routes **</u>	<u>Sr Ctr</u>	<u>Total</u>
3/16/2020	Monday	228	426	540	-	300	1,494
3/17/2020	Tuesday	410	538	1,026	136	300	2,410
3/18/2020	Wednesday	492	684	1,132	162	300	2,770
3/19/2020	Thursday	528	700	1,026	644	300	3,198
3/20/2020	Fri, Sat, & Sun	2,136	2,694	5,376	3,456	300	13,962
3/23/2020	Monday	622	514	1,350	952	300	3,738
3/24/2020	Tuesday	606	600	1,302	1,250	313	4,071
3/25/2020	Wednesday	730	570	1,384	1,274	300	4,258
3/26/2020	Thursday	590	560	1,260	1,410	300	4,120
3/27/2020	Fri, Sat, Sun, & Mon	3,904	3,960	7,600	6,192	388	22,044
3/31/2020	Tue, Wed, & Thur	2,700	3,600	6,426	4,974	600	18,300
4/3/2020	Fri, Sat, Sun, & Mon	4,800	4,800	8,320	8,000	390	26,310 Est.
		17,746	19,646	36,742	28,450	4,091	106,675

* Includes production for St. Stephens.

** Includes three bus routes based from Mott High School's kitchen plus LifePoint Church.

Food & Nutrition Services

The Process (cont'd):

- Assessment
 - Types of food that could be used to make compliant meals
 - Inventory of food currently available
 - Food Service site capacity
 - Kitchens:
 - Kitchen space
 - Cooler/Freezer space
 - Production space (cafeteria)
 - Volume of vehicles to pass through sites
 - Locations for the community
- Organize staff and volunteers
- Analyze staff & volunteer safety
- Analyze vendor supply chain and options for meals to be served

Food & Nutrition Services

The Process (cont'd):

- 4 sites were selected to produce the food with distribution at 3 of them:
 - Distribution Sites:
 - Mason Middle School (base kitchen)
 - Also supports St. Stephens Church
 - Crary Campus
 - Riverside Elementary
 - Bus Distributions (see website for locations) & Lifepoint Church
 - Mott High School – (base kitchen)
- Move food from closed sites to distribution sites
 - This also gave vendors time to gear up for supplying prepackaged products

Food & Nutrition Services

The Process (cont'd):

- Roll out serving plan to the community that offered immediate delivery opportunities of food for District children 7 days a week
- Each delivered meal includes breakfast and lunch
- First two weeks we served food everyday Monday thru Friday 11:00am to 1:00pm (Friday included Saturday and Sunday meals)
 - Everyday service was due to the lack of cold storage for food, initial supply chain constraints, and adapting to new production techniques

Food & Nutrition Services

The Process (cont'd):

- Third week we served Tuesday (meals for Tuesday thru Thursday) and Friday (meals for Friday thru Monday) from 11:00am to 1:00pm
 - This was accomplished by reconfiguring our cold food storage units (e.g. moving shelving units out), and more importantly obtaining two semi-trailer refrigeration units run by a diesel generator (grant provided)
- The Tuesday and Friday meal distribution will be the schedule for the near term (closed for Spring Break for the team to regroup and get set for a possible long run)
- We must recognize Samantha Mozdierz, Food & Nutrition Director, and her team (Staff and Volunteers) for their monumental efforts and success of delivering thousands of meals



Food & Nutrition Services

Outstanding Work!!

- Staff and Volunteers have been amazing with producing and serving so much food for the community
- Sam and her team have met the many challenges and addressed the necessary changes that had to occur to change the products purchased, the production, and the way we distribute food
- We are receiving several awesome comments from the community for the District's efforts that also included a front page article in The Oakland Press



Food & Nutrition Services

Special Thanks:

- Again, the Staff and Volunteers have done incredible work
- The Community for their contributions, many anonymous people have bought coffee and fast food for the teams across the District
- Brody's on Cass, Carter's Plumbing, and Metropolitan Bakery donated 1,500 loaves of bread for us to distribute to families
- UpTown Hound Apparel for the 90 hand made washable masks for our team to wear for protection
- Cow Coolers donated by US Dairy Industry of Michigan (\$12,000)
- So many more to thank and will be recognized in future updates

Food & Nutrition Services



Food & Nutrition Services





Food & Nutrition Services

Future Items to Consider:

- Staff and volunteer safety
 - As the confirmed cases rise we need to be aware of the issues facing our team
 - Current masks, gloves, safety glasses, and distancing may create production problems as the meal counts rise
- Staff and volunteer fatigue
 - The volume of meals produced are increasing with limited staff and volunteers to maintain this demand
 - The team is producing food quantities equivalent to districts twice our size or more
- With the Governor closing schools for the remainder of the year, then it's possible that the food program will change
 - Changes are unknown at this time, but could include changes to food offerings and distribution requirements
- These issues are not unique to Waterford, however they are amplified by the exorbitant quantity of meals being served
 - ISD Food & Nutrition leaders are expressing these concerns to the state and federal agencies



Business Services Update

Questions